

Grand County Library District

Trustee Job Description

General Job Description

Participate as a member of a team (the library board) to protect and advance the interests of the broader library community by effectively advising the Executive Director in the fiscal and legal responsibility, management of executive director, development, and advocacy of the Grand County Library District (GCLD).

Qualifications

- A strong desire to preserve and promote GCLD as a public forum for the sharing of information and ideas without prejudice
- Voting resident of Grand County, CO
- GCLD Library cardholder
- Willing and able to give time and talent to GCLD
 - Schedule permits participation in monthly meetings, occasional committee meetings, special library functions, and other community events at which GCLD is promoted.

Desirable Traits

- Adds to the diversity of the Board by understanding and representing the views and opinions of community members, no matter the origin, age, or background
- Functions well in committees, group discussions, public events
- Ability to assess information and make important decisions
- Courage to state one's views on important issues and speak openly during public meetings and committee meetings
- Active in local community
- Good communication skills
- Experience with public boards or public library operations
- Current GCLD user
- A strong sense of legal and ethical conduct appropriate to the position

Principal Activities

- Active meeting participation and regular attendance at monthly GCLD Board of Trustees meetings, committee meetings, and special events
- Plans for the future of GCLD
- Employs an executive director
- Advocates for GCLD

Term

- Three (3) year term; or
- End of term for a position vacated early.