

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Special Meeting
Friday, November 11, 2016
2:00 PM
Granby Library
55 Zero Street, Granby, CO 80446

Trustees present: Ann Douden, Mary Chance, Marcus Davis, Carol Hunter, Sally LeClair, Nancy Knoohuizen and Jim Sloan

Staff present: Stephanie Ralph, Jeanie Johnson, Tara Ingle, and Matt Sutton

Public present: Marla Gall, Elizabeth Gall, Merilyn Hunter, Pat Potter, Cindy Hald, Doug Smith, Christine Lee, Stephen Lee, Morgan Thomas, Kerry Davidson, Shawn Davis, and Kristen Manguso

I. Call to Order and Consideration of Trustee Absences

President Mary Chance called the meeting to order at 2:00 pm. All trustees are present.

II. Amendments to the Agenda

There are no amendments to today's agenda.

III. Approval of the Agenda

Chance called for motion to approve agenda. LeClair so moved, Douden seconded, all approved, motion carried.

IV. Information/Discussion Items

A. Discussion on results of the November 8, 2016 Election

The mill levy passed with 57.38% of the vote! We have a clear path ahead of us.

Ralph thanked the Board and the campaign committee for the work on the ballot issue. Thank you, too, to people in this room who helped get the mill levy passed.

B. Report on the October 27, 2016 Finance Committee Meeting

Knoohuizen reported that at the time of this meeting there was no ballot result.

All discussion we had on the 2.41 budget is not needed now. Ingle reported good news: GCLD is under budget \$73,000—a nice savings that transfers and helps with cuts planned for 2017. Staff have cut where they could.

Recommendation: 3.36 budget will reflect the same cuts that the 2.41 would.

Davis brought up the idea that we need to be as stringent as possible and make all possible cuts. The budget presented today reflects that idea.

There is NO closure of a branch in the 2017 3.36 budget.

Finance committee had previously proposed a status quo budget if the ballot issue passed.

Goal: to maintain current services and to keep all 5 branches open.

Another issue arises due to the new FSLA rules. Any staff earning more than \$47,000/year will be classified as non-exempt hourly. This means that branch managers may work more than 38 hours when issues arise that call them back

Respectfully submitted by Jeanie Johnson, Recording Secretary

to the library, or staff calls. Finance committee recommended a 5% increase in currently scheduled personnel (\$30,000 extra hours worked up to 40 hrs./week and \$5000 for overtime expenses). BOT will discuss the issue further at the Nov.15th meeting. The staff need assurance on the status of their positions.

Biggest changes from 2016 to 2017 budget:

- Revenue: in kind donation from Noriyuki this year, 2017 will need to not be budgeted.
- Rental income line—CS building is for sale—we have current renters. Currently they do not pay utilities. To make it more marketable, revenue of increased rent to include utilities makes building more attractive to buyers.
- Personnel— After Dec 1. all but two staff will move to hourly positions per FSLA guidelines. For hourly staff any time worked over 40 hours is overtime. GCLD brings 2 additional staff to the Kremmling and Juniper libraries during the summer which is reflected in budget. The budget line for subs has been reduced to reflect the lower usage in 2016.
 - Reduced travel and meals from \$10,000 to \$7,000.
 - Consultants and ed. From \$7,000 to \$3500.
 - Reduced tuition reimbursement from \$7500 to \$5000.
 - Media reduced from \$97,000 to \$ 60,000.
 - Tech equip and repair dropped from \$10,000 to \$5,000.
 - Facilities and maintenance—from \$7,900 to \$2,000.
 - Renewed copier lease reduced by 50%. Grounds budget reduced from \$7,500 to \$4,700. Asphalt sealing is included in this budget.
- Overall the budget for operating expenses is expected to be \$132,000 under in 2016.
- Spending in capital was reduced when the 2016 Fraser roof repair was moved to 2017—realizing \$67,000 savings in 2016.

1. Discussion on Finance Committee recommendation and implications for the 2017 budget.

The 2016 approved budget included a deficit of \$339,000. Currently, \$90,000 has been pulled from reserves, with only \$20,000 from the Economic Stabilization Fund.

Regarding 2017 revenues, the final assessed value should be received after Thanksgiving.

Deficit spending in 2017 is planned at \$156,775 including \$86,779 from ESF. By 2020, GCLD should arrive at a balanced budget by having the debt removed from operating income via the mill levy passage.

A Public Hearing is scheduled for the November 15 BOT meeting, and a final budget 2017 decision on December 13.

V. Public Comment

Marla Gall remarked upon the amount due staff due to FSLA rules.

Merilyn Hunter thanked all for support of Hot Sulphur Library

Kris Manguso questioned the cost of the MSEC salary review.

V. Adjournment

Chance entertained a motion to adjourn, Knoohuizen so moved, LeClair seconded, all approved, motion carried. The meeting adjourned at 3:30 pm.

The Board reserves the right to add items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Director, Stephanie Ralph, at 887-9411, ext. 101, fax 887-3227, or e-mail sralph@gcld.org at least 24 hours in advance of the meeting.

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