



## **Request for Proposals (RFP)**

### **Owner's Representative Services for Grand County Library District Kremmling Library**

**2025-01-001**

**Issued: January 15, 2026**

**Deadline: February 5, 2026, 4:00 p.m. MST**

#### **1. Introduction**

Grand County Library District invites qualified firms to submit proposals to provide Owner's Representative (OR) services for the planning, design, and construction of a new library facility in Kremmling, CO. The District is in the process of securing land for the project and has completed a comprehensive Program Plan, including initial community engagement.

The Owner's Representative will act as the District's advocate throughout the project, providing professional management, cost, and schedule oversight and coordination support to ensure the project is delivered in alignment with the approved program, budget, and schedule. Anticipated project duration is from architect procurement through project closeout.

The selected OR will work cooperatively with other consultants engaged directly with the District; such as architects, designers, general contractor, and town staff. The firm should possess experience working with municipalities and/or special districts. Proposers are encouraged to include examples of successful projects that have been implemented using OR services with similar challenges, solutions, and a proven communication process with project owners.

#### **2. Project Background**

The new Kremmling Library and related site work will consist of an approximately 8,000 square foot facility to be located on 3.5 acres at the corner of Jackson and 12<sup>th</sup> Street

behind West Grand High School. The land is currently under contract as we move through the outright exemption and annexation processes. The total Kremmling Library Building Project is estimated to cost \$6-8 million. See attached Program Plan.

### **3. Scope of Services**

The selected OR will provide services that may include, but are not limited to, the following:

#### **A. Pre-Design & Procurement Support**

- Review and become familiar with the District's Program Plan
- Assist staff with confirming project budget, schedule, and risk assumptions
- Support evaluation and selection of the Architectural Request For Proposal

Participate in architect interviews and provide professional insight to assist in selection process

#### **B. Design Phase Support**

- Serve as the District's primary advisor during schematic design, design development, and construction documents phases
- Monitor scope, schedule, and budget alignment at each design milestone
- Review architect deliverables collaboratively, ensuring alignment with program and budget
- Lead cost reconciliation discussions and validate estimates
- Prepare or review monthly project status reports

#### **C. Construction Bidding Phase Support**

- Support the District and Architect during the construction bidding phase of the project
- Review construction bidding documents for clarity, completeness, and alignment with the approved program and budget
- Participate in pre-bid meetings and assist with responses to bidder questions and addenda
- Review and analyze bids for completeness, responsiveness, and conformance with bidding requirements
- Assist the District in evaluating bid results, alternates, and award options

- Prepare clear summaries of bid analysis and recommendations for District staff and the Board
- Advise the District on market conditions, bidder participation, and potential cost or schedule risks

*(Note: The Owner's Representative shall recommend actions but shall not approve bids or contracts.)*

#### **D. Construction Phase Support**

- Represent the District during construction with weekly on-site presence
- Attend regular construction meetings and milestone inspections
- Review contractor pay applications and change orders, managing them neutrally
- Monitor schedule, budget, and quality control
- Coordinate with architect, contractor, and District staff to resolve issues timely

#### **E. Project Closeout**

- Assist with substantial completion and punch list process
- Support final inspections and closeout documentation
- Assist with warranty tracking and final project reconciliation

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#### **4. Desired Qualifications**

Proposing individuals/firms should demonstrate:

- Proven experience serving as Owner's Representative on library, public-sector, or educational facility capital projects
- Knowledge of public procurement processes and collaboration with boards and staff
- Strong cost control and risk management experience
- Ability to work collaboratively with architects, contractors, and owners
- Availability to support the project for its anticipated duration
- Experience managing projects in Colorado with attention to seasonal construction windows and limited regional contractor pools

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## **5. Proposal Requirements**

A. Proposals must include the following:

### **1. Individual/Firm Overview**

- Legal name and contact information
- Description of individual/firm and years in business

### **2. Relevant Experience**

- Description of at least three (3) comparable projects
- Include project size, budget, role, and outcomes

### **3. Proposed Project Team**

- Key personnel and roles
- Resumes and availability

### **4. Project Approach**

- Understanding of the project
- Approach to cost, schedule, and scope control
- Experience working with boards and public entities
- Collaborative approach with architect and staff

### **5. Fee Proposal**

- Proposals may use flat, percentage, or hybrid fee structures
- No cap, but must include clear itemized assumptions about hours, rates, and deliverables
- Include all reimbursable expenses as part of total fee assessment

### **6. References**

- At least three (3) references from similar projects

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## **6. Evaluation Criteria**

Proposals will be evaluated based on the following criteria:

- Name of individual/firm(s) submitting the qualifications. Information must include mailing address, telephone number, email address, and name of RFP contact.
- Brief description of individual/firm's specific experience with library districts and/or library construction. Experience with public or educational sector projects will also

be considered. Provide references from the past five years providing owner rep/project management services. It is anticipated that a public process will be part of this project, pertinent background experience should include experience with public hearings.

- Approach to owner representation, cost control, and collaboration.
- No later than the close of business on the RFP due date the qualifications must be submitted. Submission must be in the required format as stipulated in detail in the RFP.
- Fee structure and overall value.

After initial screening, the District may request one or more sessions of interviews from any individual/firm submitting a responsive proposal. Interviews may or may not have their own separate scoring during the evaluation process. GCLD is committed to an objective and open selection process. Every proposal shall receive an unbiased review. The evaluation criteria include, but are not limited to:

- Demonstrated ability to perform the services described in the RFP.
- Overall qualifications, experience, and competence of staff that will be assigned to the project.
- Experience in communities with comparable characteristics.
- Fees and costs relative to the scope of services.
- Quality and timeliness of work as verified by examples of references and reference verifications.

The District will consider a number of factors when deciding upon a consultant. While price will be a contributing factor, the District will not compromise quality of work, variety of services performed, professionalism, or ethical considerations when making its decision. The District reserves the right to base its decision on any factors it deems pertinent or assign greater weight to those factors it so chooses. The Board of Trustees reserves the right to reject any or all bids and to accept the bid that appears to be in the best interests of the District. All bids will be a matter of public record.

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## 7. RFP Schedule

- **RFP Issued:** January 15, 2026
- **Questions Due:** February 1, 2026

- **Proposals Due:** February 5, 2026 4:00 p.m. MST
- **Proposals opened and reviewed:** February 6, 2026, 9:00 a.m. MST at the Grand County Library District Office
- **Interviews:** February 10-11, 2026
- **Board Approval:** February 17, 2026
- **Anticipated Contract Start:** Late February 2026

All dates are subject to change at the District's discretion.

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## **8. Submission Instructions**

Proposals shall be submitted electronically in PDF format as one document to:

Tara Thompson  
Director of Finance  
financehr@gcld.org

No later than **4:00 p.m. MST on February 5, 2026.**

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## **9. General Conditions**

- The District reserves the right to reject any or all proposals
  - The District may waive informalities or irregularities
  - Submission of a proposal indicates acceptance of the terms of this RFP
  - All costs incurred in proposal preparation are the responsibility of the proposer
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## **10. Questions**

Questions regarding this RFP shall be submitted in writing to:

Mary Ann Degginger  
executivedirector@gcld.org

All questions are due by 4:00 pm, local time on February 1, 2026

# Grand County LIBRARY District



## **KREMMLING LIBRARY PROGRAM PLAN**

**New Facility**

**May 16, 2024**



**1. Executive Summary**



**2. Program Information**

Description  
Program needs and trends.  
Existing Programmatic/operational  
Deficiencies



**3. Facilities Needs**

Total space requirements  
Unique or special features  
Site requirements  
Equipment Requirements



**4. Project Description**

Description  
Diagrammatic plans/sketches  
Project cost estimate



**5. Appendices**

Library Planning Tables  
Space Adjacencies  
Space Projections





**Executive Summary 1.**



## 1. Executive Summary

# Grand County Library District

## Kremmling Library

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Kremmling Library is a community asset for literacy, social engagement, informational & recreational resources, and business services.

In Kremmling, people find connections and opportunities at the library. Adults engage in diverse programs, such as genre book club, English Language Learners class, and craft events. They travel from across Grand County and beyond for snowshoe treks, backcountry hikes, and the monthly Senior Lunch & Learn, which offers conversation and education. Many events are waitlisted due to popularity and limited space.

Families flock to the library to converse, explore play spaces, and engage in school-readiness and recreational programming. Teens volunteer, socialize, engage in gaming, and participate in special events. Beyond the library's walls, adults and children meet up with library staff for community events at the park, fire station, school, and airport.

Kremmling Library is the sole location in the community for office services including copying, scanning, and faxing. Librarians assist patrons with online job applications, email accounts, and research. Training on cybersecurity and information literacy as one-on-one sessions or group classes also occurs.

Groups and individuals of all ages treasure the library's quiet places to meet, read, relax, and learn as well as access to diverse resources and staff. The library is embedded in the community.

The current library building has become functionally inadequate and undersized to fully serve the community's ongoing needs. The Library Program Plan addresses the needs of a new facility as they relate to providing improved services to current and projected growth of the greater Kremmling community.

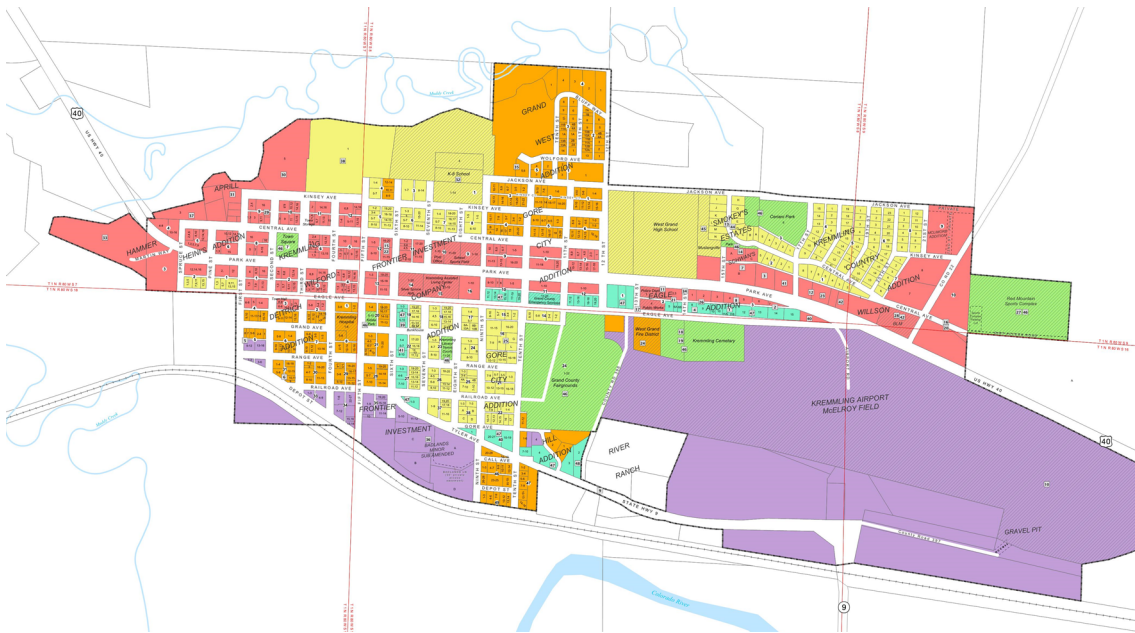
The library building components identified in the Program Plan process result in an initial space projection need of 8000 GSF or more for the community. The design and construction process for a new building is expected to be 2 – 2 ½ years. The current Library will continue to be an operational asset until the new facility is ready for occupancy and service to the community.

# Grand County Library District

## Kremmling Library

### Program Information

2.



## 2. Program Information

# Grand County Library District

## Kremmling Library

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### Description

The Program is an outline of desired physical spaces to accommodate projected functions, collections, and volume of users. The proposed size of each space is determined by the number of people expected to be using each space for its given use. Critical needs or operations within a space have been identified and listed for future design improvements. A general adjacency diagram is included for future consideration use during the building design process.

### Program needs and trends

Libraries and their services are evolving quickly within the digitally connected world. The greater Kremmling communities are experiencing a population growth which is expected to continue in the near and distant future. In addition to traditional library materials and functions a mountain or smaller community library can be a hub for connectivity and provide consolidated resources that may not be publicly available otherwise. The following programmatic objectives and improvements are assessed by this plan.

- Provide an Information Center for the community.
- Provide flexible spaces for small to large gatherings that facilitate interaction, group study/learning, and public forum.
- Provide a learning environment that is an extension to the Public School system, resource to home schooled families, and a supplement to the general community.
- Create a gathering place which is a desired destination.
- Provide a technology rich, comfortable environment that offers hardware and software opportunities beyond what may be available otherwise to the library's patrons.
- Be a welcoming space that serves as a place of pride and inspiration.

### Existing Programmatic/Operational Deficiencies

The existing library facility has been determined to be physically too small for its current needs and future needs. Numerous assessments have previously show this to be true including the GCLD Community Needs Assessment document and the GCLD Master Plan document.

The current space limitations include.

- Large meeting room.
- Conference/work room(s).
- No teen engagement spaces.
- Children's play area is too small.
- Usable Storage.
- Staff work rooms or non-public areas in general.
- Visual and Acoustic privacy between group areas.
- Outdoor Spaces.
- Friends of Library book sale and storage space.

**Grand County Library District**  
Kremmling Library



**Facilities Needs 3.**

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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### Total Space Requirements

The following tables summarize the space requirements associated with the current and planned programs for the new Library. The square footage, people, and equipment counts are based on a thorough assessment of the existing facility and the projected numbers to meet future needs. The major equipment requirements for each space are included.

### Summary of Net Assignable Space

<i>Space</i>	<i>No.</i>	<i>NASF</i>	<i>GSF</i>
Library Entrance Lobby	Space 1	450	
Friends of the Library (FOL)	Space 2	120	
Multi-Purpose Meeting Room	Space 3	933	
Customer Service Desk	Space 4	195	
New & Current Materials	Space 5	270	
Children's Services	Space 6	1475	
Adult Services	Space 7	1038	
Library of Things	Space 8	120	
Periodicals / Quiet Reading	Space 9	40	
Group Rooms	Space 10	429	
Teen Services	Space 11	432	
Program Space (Maker's Space)	Space 12	590	
Staff Office & Workroom	Space 13	914	
TOTAL NASF		7006	
Unassigned Space (@ 85% Efficiency)			1051
<b>TOTAL BUILDING GROSS SQUARE FEET (GSF)</b>			<b>8057</b>

Note: "Unassigned Space" are those areas within a building that are essential to the operation of the building but not assigned directly to people or programs.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 1 LIBRARY ENTRANCE LOBBY 450 SF

The function of this space is to:

- Access into the library, and Multi-purpose Meeting Room.
- Community and library bulletin board.
- Place for display and exhibits.
- Seating for people waiting to be picked up.
- Access to the toilet rooms.

A summary of the square footage allocation for the Library Entrance Lobby is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Foyer	1	100	100
Lobby & Exhibit Area	1	300	300
Bench Seating	2	10	20
Display Kiosk	1	30	30
SUBTOTAL NSF			450

#### Toilet Rooms

##### Furniture and Equipment

- 1 Bench, each seating two persons; allow 5 NSF each.
- 1 Display Kiosk

#### Spatial Relationships

*Adjacent to:* Customer Service Desk, and Multi-purpose Meeting Room

*Close to:* Public Restrooms

#### Engineering Needs:

*Finishes:* The floor should be non-slip type and have long-term durability.

*Electrical:* Power outlets in floor and/or walls for exhibit/displays

*Lighting:* Adjustable lighting for exhibit/displays.

Data to wall-mounted display monitors.

*Data/Comm:*

*Security:* Library material security system, and security cameras.

*Acoustics:* High traffic area. Consider acoustical control devices on walls and/or ceilings.

*HVAC:* Provide entry vestibules for temperature/environmental control.

#### Other Comments

Main entry door count and configuration to be determined based on building siting, including but not limited to the parking lot location and configuration.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 2 FRIENDS OF THE LIBRARY (FOL) 120 SF

The function of this space is to:

- Provide shelving space in the library for the Friends of the Library book sale.

A summary of the square footage allocation for the Friends of the Library (FOL) is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Shelving	1	20	20
Storage	1	100	100
SUBTOTAL NSF			120

#### Furniture and Equipment

- |   |   |
|---|---|
| 1 | Section of 72"H wall-mounted single-face steel bookstack shelving with four 10-inch adjustable shelves over one 12-inch tilt base shelf (15 linear feet per sf section) |
| 1 | Storage area in Staff Workroom, with shelving (TBD)   |

#### Spatial Relationships

*Adjacent to:* Customer Service Desk, and Entrance Lobby

*Close to:* Staff Work Area

#### Engineering Needs:

*All:* Similar to adjacent spaces

#### Other Comments

Can be a three-sided nook, or a portion of the library around the main entrance. Storage space to be located within Staff Work Area, or someplace adjacent to shelving.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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### Space 3 MULTI-PURPOSE MEETING ROOM 933 SF

The function of this space is to:

- Provide a multi-purpose space for library and non-library functions including:
  - Lectures
  - Community Organization meetings
  - Exhibits

A summary of the square footage allocation for the Multi-Purpose Meeting Room is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Seating Area	50		782
Platform	0	0	0
Table & Chair & Media Cart Storage	1	95	95
Media Cart	1	0	0
Kitchenette	1	56	56
Circulation	1	0	0
SUBTOTAL NSF			933

### Furniture and Equipment

50	Stackable chairs, and chair dollies
15	Folding tables (24"w x 60"l x 30"h), and table dollies
1	Mobile Podium, with integrated power-management. AV connection points may be wall or floor access and TBD during design.
1	Ceiling-mounted projection screen, motorized.
2	Wall-mounted white-board, magnetized.
1	Media cart with equipment.
1	Kitchenette equipment: Full-size refrigerator, dishwasher, range, sink

### Spatial Relationships

*Adjacent to:* Entrance Lobby, and Customer Service Desk

*Close to:* Public Restrooms

### Engineering Needs:

*Finishes:* Highly durable carpeted flooring. Consider chair rails on walls for

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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protection. Controllable window shades should be considered and connected/controllable by other devices within the room.

*Electrical:* Power outlets in floor and/or walls per code requirements. Include additional wall outlets at the “front” of the room.

*Lighting:* Dimmable lighting throughout, including separate control at the “front” of the room. Adjustable lighting for exhibit/displays. Lighting controls should be close to the “front” of the room.

*Utilities:* Provide plumbing to sink in the Kitchenette.

*Data/Comm:* Provide video-conferencing and tele-conferencing capabilities. Provide wireless capabilities, as well as distributing wall-mounted data jacks throughout.

*Security:* Provide access control for after-hours use (such as analog sypher locks on doors, or programmable card readers)

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound from amplified sources, and/or larger meetings.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

### Other Comments

The room is intended to be utilized by the greater community and ideally available during hours outside of library hours.

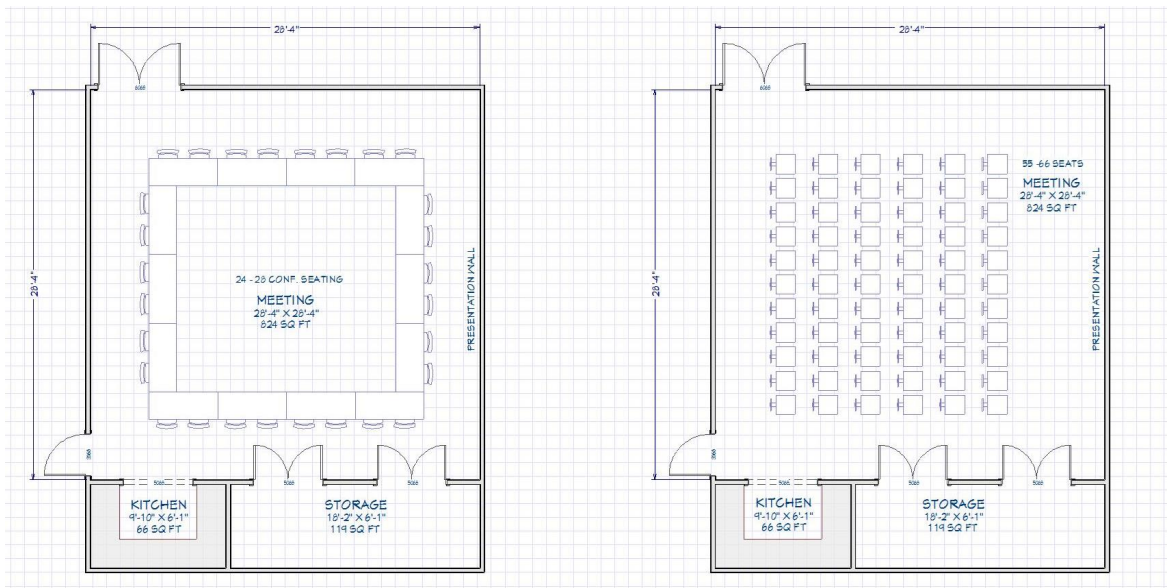
Consider large doors to open to the exterior for interior/exterior connection for certain events.

A secondary egress door is required. This is likely directly to the exterior and could be used in conjunction with the doors discussed above.

Collapsible wall to separate into two spaces.

Wall materials suitable for gallery display (like Granby or Fraser Valley libraries).

Consider a potential area for a green room (not currently in space considerations) - this is a new idea based on the Lyons Regional Library example.



### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 4 CUSTOMER SERVICE DESK 195 SF

The function of this space includes circulation, reference, registration, and information functions. The desk should be designed to:

- Register new patrons for library cards, check-out of library materials, receive fines for overdue books, and/or lost items.
- Provide self-checkout stations.
- Provide shelving for reserves.
- Serve as an information desk.
- Provide return slots for on-time returns.

A summary of the square footage allocation for the Customer Service Desk is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Customer Service Desk	1	100	100
Express Check Station	1	30	30
PAC Station	1	24	24
Debit Card Dispenser	1	16	16
Shelving (Reserves)	1	10	10
Literature Rack	1	15	15
SUBTOTAL NSF			195

#### Furniture and Equipment

- 1 Customer Service Desk, with (2) computers & monitors, (1) printer accessible to the public, (2) phones, (1) electronic cash drawer, (2) chairs, and shelving below and other storage. 36" deep is preferred. Should include counter space & cabinets behind the desk, if possible. Deep, lower cabinets should have pull-out drawers, and/or drawers behind doors. The equipment should not impede staff service. An adjustable height desk is preferred (permanent type furniture item).
- 1 Express / Self- Check Stations
- 1 PAC Station
- 2 Sections of wall-mounted 72"H single-face steel bookstack shelving with four 10-inch adjustable shelves over one 12-inch tilt base shelf. (15 LF per single-face section).  
Locate on the customer side of Service Desk
- 1 Book return slots, between Desk & Staff Office. Slots for Adult, Children, Media.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Spatial Relationships

*Adjacent to:* Entrance Lobby, and New & Current Materials

*Close to:* Public Restrooms

#### Engineering Needs:

*Finishes:* Durable floor finishes surrounding the area, including wall protection in high-traffic areas, especially with book truck movement.

*Electrical:* Provide ample wiring, power, data, cable management for all devices, and convenience.

*Lighting:* If possible, task and/or decorative lighting to distinguish the desk.

*Data/Comm:* Two telephones, with access to a building-wide address system. A buzzer to the work area should be provided. Network cabling to all computers, PAC, and self-check station.

*Security:* Security tethers for all computer devices on the desk. Provide panic alarm system. Electronic cash drawer in a protected area, away from reach of customer side.

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound from high-traffic area.

#### Other Comments

The location of the desk, with intent to maximize all sightlines throughout the library, is critical. Should be visible and obvious for all patrons.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 5 NEW & CURRENT MATERIALS 270 SF

The function of this space is to provide a prominently located display area for new and current materials in a bookstore-type, retail shelving approach (covers out) of hardback and paperback books, selected periodical and adult media consisting of:

- Digital Videos

A summary of the square footage allocation for the New & Current Materials is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Book Display Shelving	8	20	160
Media Housing	5	20	100
Bench Seating	1	10	10
SUBTOTAL NSF			270

#### Furniture and Equipment

- 8 Sections of wall-mounted single-face steel bookstack shelving with two 10-inch adjustable shelves over one 12-inch tilt base shelf. (15 LF per single-face section).  
Locate on the customer side of Service Desk
- 5 Units of media display equipment.
- 1 Benches, each seating two people; allow 5 NSF each.

#### Spatial Relationships

*Adjacent to:* Customer Service Desk

*Seen From:* Library Entrance Lobby

#### Engineering Needs:

*Finishes:* Slatwall wall finishes on walls, and/or end panels similar to retail bookstores for “merchandising” effect.

*Lighting:* Retail-type lighting to distinguish this space a different from rest of the building.

#### Other Comments

Easily seen from Library Entrance. Consider low tables for additional display.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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### Space 6 CHILDREN'S SERVICES 1475 SF

The function of this space is to provide services and collections for children, as well as parents, teachers, and those working with children. The space will be divided, physically or through furnishings into two zones: Early Literacy and Elementary.

The Early Literacy room houses easy books, beginning reader books, and board books, new books, and Library of Things.

Elementary room houses the movies, non-fiction, fiction, graphic novels, Spanish, and audio books. It also includes our parent/teacher resource center, display for new books, and seasonal display.

The Early Literacy area will provide ample space for kids to play with toys, a sensory table, a toddler table for craft/play space and toy storage, a tent, and an "Imagination Station" (like a puppet theater, play kitchen, etc.).

A summary of the square footage allocation for the Children's Services is as follows:

<b><u>Function</u></b>	<b><u>No.</u></b>	<b><u>Unit Size</u></b>	<b><u>Total Area</u></b>
Customer Service	1	80	80
Shelving	24	20	480
Media Housing	2	20	40
PC Station	1	36	36
Reader Table, 4 (Elem)	1	100	100
Reader Table, 2 (Elem)	2	25	50
Floor Seating/ Play Area (Early Lit)	10	25	250
Lounge Seating (Elem)	3	25	75
Sofa Seating (Early Lit)	1	30	30
Display - Early Literacy	1	75	75
Display - Elementary	1	75	75
Family Toilet	1	50	50
SUBTOTAL NSF			1341
Internal Walls & Circulation @ 10%			134
TOTAL NSF			1475

### Furniture and Equipment

- 1 Customer Service Desk, with (2) computers, (1) printer, (2) phones, (2) chairs, and shelving below and other storage (for prizes, (2) lateral files for Storytime, afterschool clubs, etc. Storage behind the desk is desired.
- 24 Sections of 48"H double-face steel bookstack shelving with four 12-inch adjustable shelves over two 12-inch tilt base shelves. (18 LF per single-face section) with canopy top. (20) for Elementary, (4) for Early Lit.
- 2 Units of media display equipment (CDs, DVDs, etc.).

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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- 1 Four-seater, round reading tables, with four reader seats each. (Mix of 25"H & 27.5"H)
- 2 Two-seater, round reading tables, with one reader seats each. (Mix of 25"H & 27.5"H)
- 3 Lounge Seating, with adjustable tablet arms.
- 1 Two-seat sofa for parent & child
- 1 Gallery, display, bulletin board, filing cabinet.

#### Spatial Relationships

*Adjacent to:* Customer Service Desk, Program Space

*Seen From:* Library Entrance Lobby

#### Engineering Needs:

*Finishes:* Durable, yet comfortable carpeting throughout to encourage floor seating and movement for all ages. Age-appropriate colors and patterns should be considered.

*Electrical:* Adequate power and data for all devices including mobile or fixed AV equipment.

*Utilities:* Provide family restroom, with toilet, and sink.

*Lighting:* Accent lighting for gallery and display locations.

*Security:* Consider doors into the Children's area (for physical and acoustical containment), or at minimum "portals" that can be easily monitored by staff.

*Acoustics:* Consider acoustical control devices on walls and/or ceilings. These devices should be different from those in the main library, including shape, color, patterns, to appeal to children, and inspire whimsy if possible.

#### Other Comments

Direct connection to the Program Space will provide additional room for storytelling and crafts area.

Family Restroom shall have all necessary toilet accessories including hooks and changing tables.

The design should incorporate a "privacy nook" for nursing and/or other caregiving of infants, near the early literacy space.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 7 ADULT SERVICES 1038 SF

The function of this space is to provide service to adults, including the following functions:

- Provide PC workstations for public use.
- Shelving for fiction, non-fiction, reference, large print collections.
- Provide seating for reading, and/or working on your own device (Bring Your Own Device, BYOD)

A summary of the square footage allocation for the Adult Services is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Copy Station	1	48	48
PC Workspaces(PC or Bring Your Own Device)	6	36	216
Shelving	23	20	460
Reader Table, 4	2	100	200
Reader Table, 2	3	70	210
Display	1	30	30
SUBTOTAL NSF			944
Internal Walls & Circulation @ 10%			94
TOTAL NSF			1038

#### Furniture and Equipment

- |     |   |
|-----|---|
| 23  | Sections of 72"H double-face steel bookstack shelving with six 10-inch adjustable shelves over four 12-inch tilt base shelves. (30 LF per single-face section).   |
| 3-4 | PC Works stations, with flat screen monitors on tables with task chairs. (2) locations should have height-adjustable tables and chairs. 2-3 additional stations are for patrons to use their own devices. |
| 2   | Two-seater reading tables, with two reader seats each.  |

#### Quiet Reading Room:

- |   |  |
|---|--|
| 1 | TBD, Sections of shelving "Adult" to be located within quiet reading room. |
| 1 | Fireplace  |
| 2 | Four-seater reading tables, with four reader seats each.                   |
| 1 | Two-seater reading tables, with two reader seats each.                     |
| 2 | Lounge Seating, with (1) shared side table.                                |

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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- 1 Benches, each seating two people.

#### Spatial Relationships

*Adjacent to:* Periodicals  
Quiet Reading Area in a more remote/quiet portion of library

*Close to:* Group Study Rooms

*Daylighting:* Window seating and nooks are high priority areas.

#### Engineering Needs:

*Finishes:* Highly durable carpeted flooring. Consider chair rails on walls for protection. Controllable window shades should be considered and connected/controllable by other devices within the room.

Quiet reading room may have unique finishes to match a theme (Grand County history, Kremmling, Western experience, etc)

*Electrical:* Power outlets in floor and/or walls to serve all tables, and machines throughout, for existing devices, future devices, and customers own devices.

*Plumbing:* Gas-fired fireplace in quiet reading room.

*Lighting:* Provide task lighting at reader tables as required.

Provide data drops to all machine locations, including the photocopier.

*Data/Comm:*

*Security:* Position the stacks to enable the best possible sightlines throughout the library particularly from the Customer Service Desk.

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound.

Quiet reading room potentially in a glassed-off, or partially glassed-off area to help contain sound and define a unique space.

#### Other Comments

Break up stack density by placing reader tables between bookstacks. Limit the length of ranges for customer convenience. Utilize wall areas, particularly those with windows for seating areas, not shelving.

Seating area and reading nook should be prioritized to be near windows.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 8 LIBRARY OF THINGS 120 SF

The function of this space is to:

- Provide a display and storage of large items for customers including:
  - Games (educational, entertainment, etc.)
  - Crafts
  - Musical Instruments
  - Outdoor equipment

A summary of the square footage allocation for the Library of Things is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Shelving	6	20	120
SUBTOTAL NSF			120

#### Furniture and Equipment

- 6 Sections for wall-mounted shelving, with large spacing to house larger and bulky items. Slat wall with hanging brackets for musical instruments and outdoor equipment. (3) for Elementary, (1) for Early Lit., (1) for Teens, (1) for Adults.

#### Spatial Relationships

*Adjacent to:* Adult Services  
Study room for acoustical privacy.

*Close to:* Customer Service Desk

#### Engineering Needs:

*Finishes:* Slatwall wall finishes on walls, and/or end panels similar to retail stores for “merchandising” effect.

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound from “testing” of musical instruments. Possibly locate near the study rooms for private, quiet testing of equipment.

#### Other Comments

Consider a variety of storage options to display items, but also keep them as organized as possible.

Shelving to be distributed throughout library, such as in Adult, Children’s, and New & Current areas.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 9 PERIODICALS / QUIET READING 40 SF

The function of this space is to provide a display and reading area for current periodicals and newspapers, as well as be a quiet reading area in the library.

A summary of the square footage allocation for the Periodicals is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Shelving	2	20	40
SUBTOTAL NSF			40

#### Furniture and Equipment

- 2 Section of 66"H, steel, double-face hinged periodical display shelving with eight adjustable, hinged 10-inch shelves and eight 10-inch flat shelves beneath the hinged shelves over two 12-inch fixed-base shelves (30 linear feet per double-faced section).

#### Spatial Relationships

*Adjacent to:* Adult Services, Quiet Reading Room

*Close to:* Group Study

#### Engineering Needs:

*Finishes:* Room could be partially walled off from portions of the library to enhance its quietness.

*Electrical:* Power outlets in-floor and/or walls near seating areas.

*Utilities:* Consider a gas-powered, or electric fireplace (if not within the Quiet Reading Room).

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound, and be a quiet area.

#### Other Comments

Hinged shelves must have a one-inch lip.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 10 GROUP ROOMS 429 SF

The function of this space is to provide a space for small (1-6) group to study as a group or meet (physically or virtually). The third room (Tech/gaming/VR) is to be more multipurpose and appeal to the teens, in an enclosed (sound-contained) space.

A summary of the square footage allocation for the Group Rooms is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Study Rooms	2	120	240
Conference Room, 8-person	1	150	150
SUBTOTAL NSF			390
Internal Walls & Circulation @ 10%			39
TOTAL NSF			429

#### Furniture and Equipment

- 2 Study Table, 54"D, with six chairs.  
(Consider movable table for Tech room to enable it to be a Group Room, when not in use as a gaming room)
- 1 72" Round Conference Table, with eight chairs.
- 3 Wall-mounted Monitor, with wall-input plates for hook-up to BYOD.
- 3 Markerboards

#### Spatial Relationships

*Adjacent to:* Adult Services

*Close to:* Teens Services (Tech/Gaming/VR room)

*Visual access:* Some windows are needed to monitor child safety.

#### Engineering Needs:

*Finishes:* Interior accent paints on one or more walls. Consider chair rails on walls for protection. Rooms shall have windows for staff monitoring as needed.

*Electrical:* Power outlets in floor and/or walls per code requirements.

*Lighting:* Dimmable lighting throughout. Consider color-changing effects in the Tech/Gaming room.

Provide video-conferencing and tele-conferencing capabilities. Provide

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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*Data/Comm:* wireless capabilities, as well as distributed wall-mounted data jacks throughout.

*Security:* Provide glass wall(s) for visual control of space. Partial masking of glass is encouraged to avoid the “fishbowl” feeling. Doors shall always be locked when not in use.

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound from amplified sources, such as from virtual meetings, and gaming.

#### **Other Comments**

Rooms could be adjacent to Staff Workroom for shared use by staff.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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### Space 11 TEEN SERVICES 432 SF

The function of this space is to serve as a dedicated “place” for teens (ages 13-16), for library functions as well as “social” need for teens.

A summary of the square footage allocation for the Teen Services is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Shelving	5	20	100
Collaborative Art Space / VR	1	80	80
Café Booth	1	100	100
Lounge Seating	2	30	60
PC Workstation	2	36	72
Media Housing	1	20	20
SUBTOTAL NSF			432

### Furniture and Equipment

- 5 Shelving units for hardback, and paperback books, media items, and current periodicals. (Standard library shelving should not be used)
- 1 Café booth seating unit, for four
- 2 Lounge chairs with tablet arms.
- 2 PC Workstations, (1) with flat screen monitor & PC, (1) bring your own device, on tables with task chair.
- 1 Bulletin board, Magnetic Markerboard, other...
- 1 Units of media display equipment (CDs, DVDs, etc)

### Spatial Relationships

*Adjacent to:* Wall space, area without windows/glazing.

*Away from:* Children’s Services

### Engineering Needs:

*Finishes:* Finishes should be appealing to the targeted age group, including typical floor and wall finishes, colors, patterns, as well as wall-graphics. Flexible furnishing such as durable, but movable furniture, including booth-style seating for unique experience.

*Electrical:* Power outlets in floor and/or walls per code requirements. Include additional wall outlets at the booth area for a variety of devices (BYOD).

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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*Lighting:* If heavy BYOD and PC use is expected, consider alternate lighting to minimize glare on monitor/device screens.

*Security:* Consider visibility of space from other areas of the library, including Customer Service Desk.

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound from groups.

#### **Other Comments**

Collaborative art space will also serve as an open floor space to host VR use (currently infrequent). VR requires the assistance and supervision of one staff member while in use. This space may also function as a “gaming space”.

Continue meeting with teen advisory groups as design progresses regarding all aspects of design.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Space 12

#### PROGRAM SPACE (STORY TELLING & MAKER'S SPACE)

590 SF

The function of this space is to be multi-functional including:

- Provide an enclosed program area for storytelling, puppet shows, etc.
- Provide a “maker’s space” for the community, outfitted with a variety of equipment.
- Provide a larger open gathering area for the library to host community events (within the library).
- Programs may include cooking demonstrations.

A summary of the square footage allocation for the Program Space is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Program Room	1	485	485
Table/Chair Storage	2	37.5	75
Casework, Bench, Sink	1	30	30
<hr/>			
SUBTOTAL NSF			590

#### Furniture and Equipment

20	Chairs with dollies
1	Countertop with double sink. Casework storage, including tall pantry (snacks, sensory activities, dishes)
6	Classroom tables (folding?) with dollies
1	PC Workstation, with flat screen monitor on tables with task chair.
1	Bulletin board
1	Storage Room/Closet (Craft and Storytime supplies, paper storage, LEGO carts, Exploration Station bins, and extra children's chairs)
1	Demo Table, on wheels, with integrated power. (2 or 4 standard outlets will serve a variety of table-top equipment, such as blenders, hot plates, instant-pots.)
1	VR/Gaming System, and large monitor(s).

#### Spatial Relationships

*Adjacent to:* Children’s Services

*Close to:* Adult Services

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Engineering Needs:

*Finishes:* Highly durable & resilient flooring, that is cleanable. Consider chair rails on walls for protection. Controllable window shades should be considered and connected/controllable by other devices within the room.

*Electrical:* Power outlets in floor and/or walls per code requirements. Include additional wall outlets at the “front” of the room. Power from overhead on retractable reels are convenient for a “maker’s space”. Power in floor where demo table will be to connect its power.

*Lighting:* Dimmable lighting throughout, including separate control at the “front” of the room. Lighting controls should be close to the “front” of the room.

*Utilities:* Provide plumbing to sink.

Distributed wall-mounted data jacks throughout.

*Data/Comm:*

*Security:* Should be able to be enclosed with lockable doors.

*Acoustics:* Consider acoustical control devices on walls and/or ceilings, to minimize sound. Cooking demo table may include blenders for making smoothies. Acoustical design should consider this noise.

#### Other Comments

Floor mats may be brought in for floor-seating story time, puppet shows, etc.

Third, the gaming/VR, room could be converted to group room when not in use. Consider possible flexible furniture to enable this.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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### Space 13 STAFF OFFICE & WORKROOM 914 SF

The function of this space is to:

- Provide office and workroom space for staff and volunteers.
- Provide book truck and shelving space for all library materials to be shelved/reshelved.
- Provide a space for staff to take breaks.
- Provide storage & supply space.
- Provide a storage room for maintenance supplies and equipment.
- Provide an area to handle deliveries and shipments from couriers.

A summary of the square footage allocation for the Library of Things is as follows:

<u>Function</u>	<u>No.</u>	<u>Unit Size</u>	<u>Total Area</u>
Branch Manager Office	1	120	100
Librarian Workstations	2	(1 @ 25, 1 @ 75)	100
Worktable	1	24	24
Book truck Storage	3	8	24
Work Counter & Sink	1	48	48
Book Bins	1	6	6
Shelving, Sorting	2	18	36
Library Material Return Room	1	15	15
Staff Breakroom	1	120	120
Staff Toilet	1	50	50
Storage Room	1	100	100
Maintenance Room / Janitor's Closet	1	50	50
Loading	1	25	25
Tech Room	1	64	64
SUBTOTAL NSF			762
Internal Walls & Circulation @ 20%			152
TOTAL NSF			914

### Furniture and Equipment

#### Manager's Office

- |   |   |
|---|---|
| 1 | Managerial desk with ergonomic managerial task chair, PC with laser printer, and two side chairs.                                     |
| 1 | Four-drawer lateral-pull file cabinet   |
| 9 | Linear feet of 66"H, single-face (sf) wood bookstack shelving with four adjustable 12-inch shelves over one 12-inch fixed-base shelf. |

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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#### Work Room

- |      |  |
|------|--|
| 1    | Open-office workstations, each with ergonomic task chair, PC networked to laser printer station, six linear feet of lockable shelving above the work surface, a two-drawer lateral-pull file cabinet below the work surface, and one side chair. |
| 1    | Open-office workstation with ergonomic task chair, PC networked to laser printer station, three linear feet of lockable shelving above the work surface, and a two-drawer lateral-pull file cabinet below the work surface.                      |
| 1    | Worktable (3.5'W X 6'L X 30"H) on lock-down casters, with two ergonomic task chairs.   |
| 24LF | Work Counter, lockable lower and upper cabinet storage, with high and low countertop heights.  |
| 3    | Book trucks.   |
| 1    | Book bin on lock-down casters, depressible-type.   |
| 2    | Sections of 84"H steel, double-face bookstack shelving with twelve 10-inch adjustable shelves over two 12-inch fixed bases shelves   |

#### Breakroom

- |   |  |
|---|--|
| 1 | Breakroom table, and chairs (4)  |
| 1 | Kitchenette equipment: Full-size refrigerator, microwave, coffeemaker, dishwasher, sink. |

#### Library Material Return Room & Drive-Up Window

1. Hard surface flooring with drain for the return area.
2. Two-hour fire rated space for the return area.
3. Four return slots accessible by customers in both SUV/pickup-size and "traditional" passenger vehicles, two slots for books and two slots for media for the return area.
4. For the drive-up check-out area, provide a counter, task stool, a PC connected to the circulation system, and space for one book truck.
5. Provide a device in the driveway that alerts staff of an approaching vehicle for the drive-up area.

#### **Spatial Relationships**

*Adjacent to:* Customer Service Desk, and Parking Lot (If drive-up book drop)

#### **Engineering Needs:**

*Finishes:* Industrial, or durable finishes throughout including wall and corner protection.

*Electrical:* Wiring and power throughout, including above countertop in the work area for counter-top appliances, machines. Some in-floor outlets

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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positioned future layout flexibility.

*Lighting:* Overhead lighting throughout, as well as task lighting at work private office, and workstations.

*Utilities:* Plumbing to sink in work-counter, and to breakroom sink, and waterline to refrigerator.

*Data/Comm:* Provide data, and phones to the private office, and both workstations.

#### Other Comments

Doors from workroom to public area should have vision panels.

### 3. Facilities Needs

## Grand County Library District Kremmling Library

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### SUMMARY OF KREMMLING LIBRARY

#### SHELVING - LIBRARY MATERIALS

<u>Location</u>	<u>Function</u>	<u>Unit</u>
Friends of the Library	Shelving	1
Customer Service Desk	Shelving (Reserves)	1
New & Current Materials	Book Display Shelving	8
New & Current Materials	Media Housing	5
Children's Services	Shelving	24
Children's Services	Media Housing	2
Adult Services	Shelving	23
Library of Things	Shelving	6
Periodicals, A Quiet Zone	Shelving	2
Teen Services	Shelving	5
Staff Offices & Workroom	Shelving, Sorting	2
Teen Services	Media Housing	1
		<hr/>
		<b>80</b>

#### SEATING FOR PATRONS

<u>LOCATION</u>	<u>ELEMENT</u>	<u>QUANTITY</u>
Library Entrance Lobby	Bench Seating	4
New & Current Materials	Lounge Seating	0
New & Current Materials	Bench Seating	2
Children's Services	Reader Table, 4 (Elem)	4
Children's Services	Reader Table, 2 (Elem)	4
Children's Services	Floor Seating (Early Lit)	10
Children's Services	Lounge Seating (Elem)	3
Children's Services	Sofa Seating (Early Lit)	2
Adult Services	Quiet Reading Room	13
Adult Services	Reader Table, 2	4
Teen Services	Café Booth	4
Teen Services	Lounge Seating	2
		<hr/>
<b>TOTAL:</b>		<b>52</b>

#### COMPUTERS FOR PATRONS

<u>LOCATION</u>	<u>ELEMENT</u>	<u>QUANTITY</u>
Children's Services	PC Workstation	1
Adult Services	PC Workstation	6
Teen Services	PC Workstation	1
		<hr/>
<b>TOTAL:</b>		<b>8</b>

**Grand County Library District**

Kremmling Library



**Project Description 4.**

## 4. Project Description

# Grand County Library District

## Kremmling Library

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### Description

The proposed project will address the programmatic and physical deficiencies of the existing building. The intent is to accomplish this with a new construction building on a site to be determined in the town of Kremmling. A centrally located facility is desired but building sites that are donated or cost free to the GCLD are a priority to save money. Regardless of the building's location the facility is intended to be a coveted destination point. The design aesthetic of the project shall be complementary to the Kremmling community with a desire to spend available funds on function and space rather than grand designs.

The building should be a single-story structure easily accessible from its private parking lot. A key component of the building entrance is the ability to lock the library functions out after-hours while maintaining access to the public meeting space and toilet facilities.

The building should be sited to accommodate-

- A drive-up book drop/pick-up window.
- Solar orientation for appropriate interior spaces.
- Development of outdoor rooms that are an extension of selected interior spaces.
- Safe connection to off-site pedestrian and bicycle routes.

The site shall be designed for limited maintenance and irrigation requirements.

All aspects of the building and site should be developed for energy conservation, environmental sensitivity, and low to maintenance free as possible.

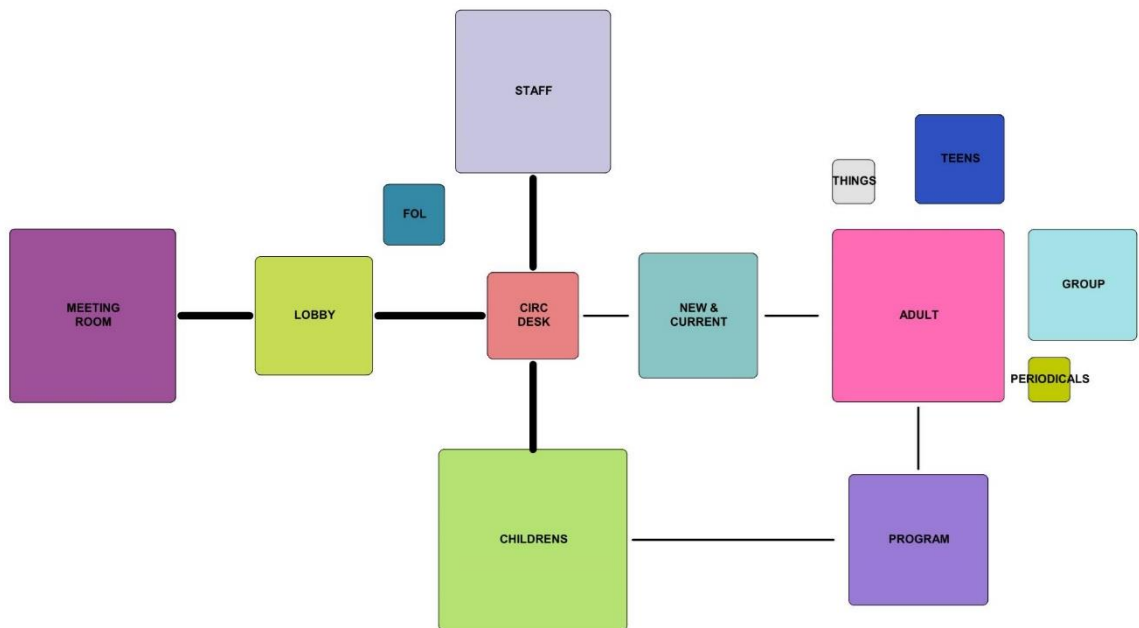
## 4. Project Description

# Grand County Library District Kremmling Library

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### Diagrammatic Plans/Sketches

This bubble diagram floor plan provides a general layout of the facility. It is not intended to be a schematic design but does show how the plan can achieve the programmatic adjacencies and space needs developed through the programming process. The diagram provides a starting point for the design process once it commences. It is the basis for the project scope, budget estimate, and other assumptions within the program plan.



## 4. Project Description

# Grand County Library District

## Kremmling Library

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### Project Cost Estimate

The budget for the project was developed using a variety of resources and the GCLD masterplan assumptions. Square foot costs were compared to recently constructed projects of a similar type, and recent market conditions. They are meant to give a magnitude of costs to understand the overall scale and scope of work proposed. As the project goes through additional design processes, further detail will be known, and more accurate costs can be projected.

The total project budget is estimated to be \$6,205,000. Each line item in the following estimate is meant for information purposes only and should not be challenged individually this early in the planning process.

The project estimate is broken down into the following major categories.

#### Professional Fees

Professional fees cover costs associated with the planning and design of the project. This includes any planning services as well as architectural, engineering, landscape, interior design, and other consultant costs. Other costs such as soils testing, materials testing, air system monitoring can be included.

#### Construction Costs

Construction costs include building construction costs, built-in furnishings, site improvements, utilities, landscape costs, and other costs usually incurred with physical property development.

#### Equipment Costs

This includes all movable furniture and equipment associated with the project and technology throughout the building. Shelving for libraries, desks, computer stations, and tables and chairs are included. Signage, banners, and other architectural features may be included if not part of the construction budget. Communication systems, audio visual systems, and other technologies are likely to be included.

#### Miscellaneous Costs

These are costs that contribute to the success of a project. They may or may not include such items as relocation costs, project contingencies, cost of public art, or other cost factors that do not fit any of the above categories. Any special condition costs are included here.

#### 4. Project Description

### Grand County Library District Kremmling Library

<b>PROJECT COSTS</b>				
	Total Project Costs	Current Request	Year 2 Request	Year 3 Request
<b>A. Land Acquisition</b>				
(1) Land Purchase Cost	\$0	\$0	\$0	\$0
<b>B. Professional Services</b>				
1. Program Planning	\$13,000	\$13,000		
2. Arch/Engrs (Bldg/Site)	\$398,000		\$398,000	
3. Arch/Engrs (Other)				
4. Construction Mgmt				
5. Code Review				
6. Site Info and Tests	\$90,000		\$90,000	
7. Other (____)				
<b>Total Professional Services</b>	<b>\$501,000</b>	<b>\$13,000</b>	<b>\$488,000</b>	<b>\$0</b>
<b>C. Construction</b>				
1. Building				
a. New (8000 GSF)	\$3,530,000	\$0	\$0	\$3,530,000
b. Renovation	\$0			\$0
c. Demolition	\$0			\$0
d. Hazardous Materials	\$0			\$0
e. Other	\$0			\$0
2. Site Work	\$200,000			\$200,000
3. Landscaping	\$100,000			\$100,000
4. Utilities	\$150,000			\$150,000
5. Other				\$0
<b>Total Construction Costs</b>	<b>\$3,980,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,980,000</b>
<b>D. Equipment and Furnishings</b>				
1. Equipment	\$360,000			\$360,000
2. Furnishings	\$610,000			\$610,000
3. Communications	\$150,000			\$150,000
4. Equipment / Furnishings Costs	\$80,000			\$80,000
<b>Total Equip. / Furn. Costs</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,200,000</b>
<b>E. Miscellaneous</b>				
1. Art in Public Places or other	\$0			\$0
2. Relocation Costs	\$75,000			\$75,000
3. Project contingency Costs - 5%	\$199,000	\$0	\$0	\$199,000
<b>Total Miscellaneous Costs</b>	<b>\$274,000</b>			<b>\$274,000</b>
<b>F. Total Project Costs</b>	<b>\$5,955,000</b>	<b>\$13,000</b>	<b>\$488,000</b>	<b>\$5,454,000</b>

**Grand County Library District**

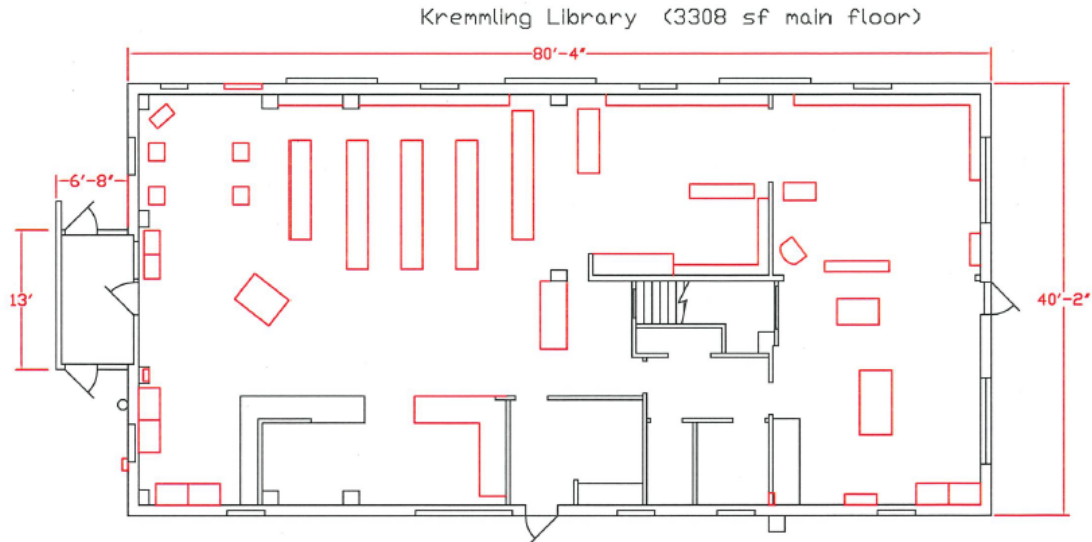
Kremmling Library



## 5. Appendices

# Grand County Library District Kremmling Library

### Existing Facility



### Positives

1. Circulation Desk / Front door Desk is close to the front door for meet and greet.
2. Nice and cozy fireplace sitting area.
3. Generally comfortable, cozy, & small feel.

### Negatives

1. Children's area is not soundproof – too close to community room.
2. No private study rooms that are quiet.
3. A semi-quiet area away from Circ desk is needed.

## Acknowledgements

Thank you to the Kremmling community for their helpful insights and inspirations in developing this program plan. The Kremmling Library Vision Committee was composed of library and non-library users, teens, home school and public-school representatives, members of the business, non-profit, local government, and human services community, Friends, Foundation, and staff.

Thank you especially to the members of the Committee.

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