

Board of Trustees Meeting Report Packet

Summary of monthly focus, projects, meetings, and accomplishments

Month of Reporting: December 2025

Executive Summary

GCLD Updates

- Onboarding of new Board of Trustee. Welcome Miriam!
- Onboarding of new facilities associate and Granby clerk. Had over 20 applicants for this position, significantly more than when the job was last vacant. Selection process was very competitive and we did 2 rounds of interviews to narrow it down.
- Performance evaluation season – reviewed evaluation and met with staff; this is a wonderful time to recap all the wonderful things that happened throughout the year at all locations.
- Mary Ann and Tara hosted meetings at each branch on GCLD's compensation philosophy and new pay scale. Staff feel incredibly supported by the board and are very grateful.
- Just Because Party (postponed holiday party) on Friday 1/23
- New marketing position hiring process to begin in February

Community Resource

- Collaborations with community events/projects within the library: Weatherization with Sustainable Grand; Health Coverage updates – Marketplace/Medicaid 2026 hosted by GCRHN
- Chris met with Grand Beginnings regarding the Conscious Discipline program connected with YMCA of the Rockies staff to discuss collaboration opportunities for summer programming
- Avalanche Aware with Colorado Avalanche Information Center and Winter Park Ski Patrol Dog Team
- Senior Lunch and Learn collaborations with Sustainable, the Grand Chorale, the MPHS Choir, and multiple topics presented by KC Rose, Grand County Public Health Nurse
- Thanks to Sarah Hershfelt, Rocky Mountain National Park Ranger, and her intern, Annalisa Visco, for putting on an educational and informative Homeschool Hangout, "Living with Mountain Lions."

Kremmling Library Project

- Continuing the outright exemption process to move toward closing. Last week we were approved by the Grand County Planning Commission. Next step is to be approved by BOCC.
- Owner's Representative RFP has been published, and finance committee expects to have a recommendation for the board in February.

Capital Projects

- Completed repairs on the Granby drive up window roof

GCLD Stats

- From 2022 through 2025:

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

- Overall circulation of the physical collection has dropped an average of 3.9% per year, for a total decline of 11.93% since 2022, which was the bouncing back year after Covid;
- 2020=66,0303, 2021=93,991, and 2022=107,931 checkouts; 2025=95,058 checkouts
- Adult nonfiction, fiction, DVDs, and periodicals have seen the largest dips in circulation, and while board books continue to have a high ratio of checkouts, the circulation has been cut in half from 2024
- EMedia (OverDrive and Hoopla) saw an overall circulation increase of 79.45% from 2022-2025, with Hoopla's growth equating to 267.3%
- Library of things, Read-Alouds, board books, and Launchpads continue to be the shining stars of circulation
- Online resources increased in usage from 2024 by 32.9% in 2025, thank you John and frontline staff for helping patrons utilize these resources

Greater Library World

- Concerns about proper uses of executive session in a recent Summit County incident
- Other library boards across the state continue to have issues with board appointment process and their overseeing government entity hijacking the process. There is much discussion on if a state wide initiative is needed to standardize the process across the state.

Highlights GCLD

December 2025
Board Meeting: January 20, 2026

Facilities Report

GCLD maximizes library spaces in relation to changing community needs.

Projects & Goals

- Completed branch access project (i.e. figuring out what all the keys go to and making a record)
- Working on inventory of equipment / tools / and emergency response supplies at each building
- Preparing for district wide safety trainings
- New Kremmling Library - GCLD Outright Exemption status – Got a recommendation for approval from GC Planning Commission, next step is BOCC on the 20th.
- Finalizing the Fraser circulation desk replacement

Improvements & Changes

- On-boarding of new Facilities Associate – Rich Gott
- Inventoried, cleaned and organized Shop and Van
- Completed repairs on the Granby drive up window
- Completed a litany of repairs from motors to automatic doors to heat tape

Budget & Future Plans

- No budget changes
- Continuing to shore up Granby HVAC with a pump replacement and water displacement sensor
- Repairing/upgrading Fraser Fire Panel
- Get caught up on the window coverings project begun before my time
- Begin on annexation documentation for new Kremmling Library

Finance-HR Report

Maintain a balanced budget that is sustainable.

Finance

- 2026 budget documents being uploaded
- Accufund implementation has begun, looking good to meet our April 1 goal
- 2025 financial audit schedule for week of February 9
- Closing out all 2025 account balances
- Receipt of several end of year donations for both district and Foundation

Human Resources

- Onboarding of newly hired facilities associate
- Onboarding of newly hired Granby clerk
- Evaluating new marketing position job description, pay range
- Open enrollment benefit changes recorded

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

Meetings & Conferences

- Final staff meeting regarding 2026 pay scale changes
- Admin meeting addressed action plan and timeline for projects for upcoming year

Informational

- Met with Mary Ann for annual performance review
- Working with executive and facilities for request for proposals for Kremmling Library
- Record retention underway

Library Resources Report

Quality programming and collections support the informational, recreational, and educational interests of Grand County.

Financial

- Starting the year off ON BUDGET! Thank you for the additional \$10,000 for eMedia, which will be greatly appreciated by our patrons and consortium

Staff

- Tallie is excited to work with Emily, Marcus, and three companies to work on designs and quotes for the HSS as the #1 priority in the shelving/furniture/design facelift project for four of our libraries (FVL, GL, HSSL, and Juniper). The project is to identify needs, work with professional library designers, and create fresh, new flexible spaces for the growth of programs over the next two years, as well as add YA spaces to FVL and Granby, create a bigger and better Library of Things spaces, and redo our juvenile areas as needed. Originally, shelving on wheels seemed to be the best solution for flexible spaces, we'll see if this is still the case. Meetings were set up for January.
- Kaylene completed her first semester of graduate school!
- John focused on an AI literacy program, as well as personal history and memoir; continued to create instructions for staff, focus on City Spark (Sky-Hi News calendar, met with patrons in each library addressing a wide variety of tech issues

Circulation

- From 2022 through 2025: Overall circulation of the physical collection has dropped an average of 3.9% per year, for a total decline of 11.93% since 2022, which was the bouncing back year after Covid; 2020=66,0303, 2021=93,991, and 2022=107,931 checkouts; 2025=95,058 checkouts
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Highlights GCLD

December 2025

Board Meeting: January 20, 2026

Resources

- To slow the skyrocketing of Hoopla usage while maintaining an approximate \$55,000 budget for 2026, Hoopla is a pay as you use platform, Tallie decreased monthly patron credits from 10 to 7 for 2026
- Online resources increased in usage from 2024 by 32.9% in 2025, thank you John and frontline staff for helping patrons utilize these resources

Technology Report

Technology in the library inspires and connects our community with a wider world.

Projects & Goals

- 2026 computer replacement cycle planning
- District wide printing contracts review
- Additional access control measures at all District Branches

Improvements & Changes

- Onboarding of new Board of Trustee member
- Onboarding of two new District employees

Budget & Future Plans

- No budget changes
- Fraser Valley library Community Meeting Room A/V improvements

Public Services Report

Quality programming and collections support the informational, recreational, and educational interests of Grand County.

Diverse Collections & Services

- Connected with Baily and Ali from the YMCA of the Rockies to discuss collaboration opportunities for summer programming
- Facilitated Grand Storytelling in Granby and Kremmling with the assistance of Phil Ivers, GCLD program volunteer
- Attended the Soup Social at Juniper Library with my mom who was visiting from Illinois; wonderful event – good fun, and good company!

Access

- Met with Julia Macchione from Grand Beginnings regarding the Conscious Discipline program and how GCLD can support their efforts.
- CALCON 2026 planning committee work; keynote selection sub-committee

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

Community Resource

- Attended the annual CSLP Summer Symposium (Collaborative Summer Library Program); yes, summer planning has already begun!
- Performance evaluation season – reviewed drafts and met with branch managers; this is a wonderful time to recap all the wonderful things that happened throughout the year at all locations
- Attended “Negativity and Naysayers” webinar
- Library Corner committee work – planned 2026 Q1 calendar for article submissions

Fraser Valley Library

Diverse Collections & Services

- Circulation/Collections: FVL discarded approximately \$9000 valued in inventory for the year 2025 (lost, damaged, outdated, weeded materials).
- Storytime: Winter Traditions, Christmas, Around the World, Snowmen
- Afterschool Programs: Create gifts all month long! Rubik's Cube Club; Read to a Dog - in addition to Christina and Tango, FVL welcomed a new dog team this month - Lucinda and Kirby - and all sessions have been very popular with the kiddos!
- Adult Programs: Christmas Magic Crafternoon – Create trees from books. Horror Book Club – holiday horror theme, Great Decisions, Tech Time.
- Senior Lunch and Learn: A concert performance by the Grand Chorale for guests to gather, feast, and enjoy the sounds of the holiday season!
- All Ages: Avalanche Aware with Colorado Avalanche Information Center and Winter Park Ski Patrol Dog Team, Holiday Movie Matinee Home Alone Movie Fest
- Other Programs: Fourth grade class visit (microscope), Winter Reading Adventure, Simple Machines Exploration Station

Access

- Artist Displays: Sons of Norway 'Sweater Weather' featuring past favorites and new Norse knits with an opportunity to vote for which sweaters should don the title "Best in Show!"
- Displays and marketing: Winter Reading Adventure, Winter Reads, Talk Balk Board: Winter traditions, Burning of the Socks Christmas/Holiday Books, Kids Christmas Cookbooks
- FVL's circulation workstation computer (left circ) has been rebuilt by Marmot

Community Resource

- Collaborations with community events/projects **within** the library: Weatherization with Sustainable Grand; Health Coverage updates – Marketplace/Medicaid 2026 hosted by GCRHN
- Jeanette and staff met with Marcus and Mary Ann to discuss new circulation desk design.
- Staff attended a Library Corner meeting to plan future articles.
- Professional development & meetings whose benefits carry over into the community: Jeanette attended the CSLP Summer Symposium and has started planning for the Summer Library Program with BMs and Chris.

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

Additional Resource to support success:

- Annual performance reviews completed for all FVL staff
- Jeanette very much enjoyed reading staff's self-appraisals for feedback, listening and ideas for improvements (tech equipment, GCLD rules for communicating, and navigating forms were common themes for challenges). Staff also shared their love of and commitment to the FVL team, GCLD, and professional work in a library!
- Merit bonus recommendations for FVL and district staff completed by Jeanette
- End of year records retention, financials and stats completed
- Mary Ann and Tara hosted a meeting on GCLD's compensation philosophy and new pay scale.
- Jeanette did a 'pilot' training with Anthony on Verkada and building door access - revealing some back-end security sensitivity concerns - placing training on pause.

Granby Library

Diverse Collections & Services

- Circulation/Collections: Granby discarded over \$41,000 valued of inventory for the year 2025 (lost, damaged, outdated, weeded materials).
- Storytime: Snowmen, Community Helpers, Holidays, & New Year's Eve Dance Party
- Early Literacy: Music & Movement
- Elementary: LEGO, Pokémon, & Recycle Rangers
- Afterschool Programs: Wood Photo Blocks, Cookie Decorating, and Gingerbread Crafts
- Adult Programs: Ageless Grace, Book Club, Craft Club, Holiday Cards, & Cookie Exchange
- Senior Lunch and Learn: A performance by the MPHS Choir for guests to gather, feast, and enjoy the sounds of the holiday season! Food provided by KC Rose.
- All Ages: Chess Club, Homeschool Hangout, and Two Holiday Movies (Polar Express & Elf)

Access

- Artist Displays: None
- Display Cabinet: Apothecary provided by Chuck Chladek
- Displays and marketing: Winter Reading Adventure, Nordic Skiing, Season Readings, & Tis Football Season.

Community Resource

- Michelle attended the CSLP Summer Symposium and has started planning for the Summer Library Program with BMs and Chris.
- Michelle met with Tallie to discuss possible flexible shelving for Granby

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

Additional Resource to support success:

- Annual performance reviews completed for all Granby staff
- Merit bonus recommendations for Granby staff completed
- End-of-year records retention, financials, and stats in progress
- Mary Ann and Tara presented at our staff appreciation breakfast meeting on GCLD's compensation philosophy and new pay scale.

Hot Sulphur Springs Library

Diverse Collections & Services

- Storytime featured themes of the Caribbean, snow, reindeer, and New Year's Eve party. Children made snowmen greeting cards, painted hand and footprint keepsakes for the New Year, and posed for reindeer portraits with red pom-pom noses. Kaydee regaled attendees with stories about her cruise to the Caribbean and had Leslie in as a guest reader for some Spanish vocabulary. The children had fun creating seashell snowmen, dreaming of both the beach AND snow! They danced the morning away for the last storytime of 2025.
- The Community Connections theme for December was Exploding Art. Participants cut open canvases and decorated them with all sorts of materials!
- Senior Lunch and Learn featured lunch and a presentation by KC Rose, Grand County Public Health Nurse, entitled "Sheet Pan Suppers: Healthy, Easy, and Flavorful."
- Library volunteer and local artist, Teresa Banman, taught a fun crafting class where participants made creations modeled after nostalgic Putz houses. Adults love glitter, too!
- The annual graham cracker house and gingerbread cookie decorating party was a huge hit! Everyone had a festive time!
- Kaydee started a Page Turners Club which takes place after Pokemon Club. She is reading aloud "The Wild Robot Escapes" while children have hot chocolate and other treats.
- Kaydee had a busy library as she also hosted morning movie matinees with holiday crafts on the Fridays of winter break.
- Thanks to Sue for putting together the December Take and Makes! They were well received.
- Other December programs included Tech Time, Crafting with Kaydee, Exploration Stations, and Family Movie Night.

Access

- Kaydee went to the Granby Elementary School one Wednesday during the school lunch period and marketed programs to students during their meal times. She saw several of those children at her winter break programs!
- Kaydee read to the children at Granby Play Days Preschool.
- Kaydee set up a craft area and book giveaway at the Hot Sulphur Springs Tree Lighting event.
- Emily gave more Extended Access patron orientations.
- Library displays featured the Genre Explorers Book Club theme of Laughing Matters, Storytime Theme of the Week, Bestsellers from Your Birth Year, The Wild Robot, Winter and Christmas, and Rob Reiner.
- Shelly worked on relabeling juvenile graphic novels.

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

- Kaydee cleaned out the shed and started organizing her storytime materials.
- Staff assisted patrons with hoopla and Libby this month.

Community Resource

- Emily attended a CSLP training to start planning the Summer Library Program.
- Emily met with all staff for their performance evaluations and met with Chris for her own performance evaluation.
- Emily wrote merit bonus recommendations for multiple GCLD staff.
- Emily and Kaydee met with Amy to finalize the Book Madness books and pairings.
- Emily and Mary Ann met with Winnie from CLiC to discuss their presentation for the CLiC Winter Conference about the Hot Sulphur Spring's Extended Access.

Kremmling Library

Diverse Collections & Services

- Storytime featured themes of arctic animals and cookies. Children created polar bear faces by painting with forks and decorated gingerbread cookies with frosting and sprinkles.
- Senior Lunch and Learn featured lunch by The Moose Cafe and a presentation entitled, "How to Save Money on Your Energy Bills" by Helen Brown, Sustainable Grand Executive Director.
- Thanks to Sarah Hershfelt, Rocky Mountain National Park Ranger, and her intern, Annalisa Visco, for putting on an educational and informative Homeschool Hangout, "Living with Mountain Lions."
- The afterschool club this month was the annual graham cracker house and gingerbread cookie decorating party. Everyone had a festive time!
- Builders Club was the busiest Kremmling Library ever had! All the attendees naturally teamed up and were so busy creating that the time just flew by. The Forces and Motion Exploration Station has been a huge hit!
- Library volunteer and local artist, Teresa Banman, taught a fun crafting class where participants made creations modeled after nostalgic Putz houses. Adults love glitter, too!
- Shelly hosted an adult couple who wanted to try out Virtual Reality after they learned about it during their family Christmas.
- Grand Storytelling made its debut at the Kremmling Library. Although attendance was small due to illness, there has been a lot of interest surrounding this program. Hopefully, it will continue to grow in the future!
- Thanks to Sue for putting together the December Take and Makes! They were well received.
- Other December programs included Tech Time, Quilting Club, Teen Hangout, ELL Classes and Conversations, and Holiday Movie Matinee.

Access

- Emily read to the children at WGECC, Little Bear Childcare, and Kremmling Preschool, and brought themed books to WGECC, Kremmling Preschool, Kindergarten, and Grade 1, as well as book requests to Grade 6 students.
- Shelly continued her outreach to Cliffview, Kremmling Memorial Hospital, and Silver Spruce. Her homeschool outreach this month promoted CreativeBug, cookbooks, and craft books.
- Emily and Deborah continued categorizing juvenile easy books.

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

- Shelly weeded adult biographies.
- All library clerks are working on inventorying the library, section by section.
- Library displays featured the Genre Explorers Book Club theme of “Laughing Matters,” Library of Things, Christmas and Winter, Young Adult Genre Focus, and Cooking and Crafts.
- Art displays included a quilt by Teresa Banman, a collaborative Christmas quilt by the Quilting Club, and LEGO creations by the Builders Club.
- Staff assisted patrons with wireless printing, Access Grand, hoopla, and AtoZ Databases this month.
- Kremmling Library staff is beyond excited and grateful for the progress of the new Kremmling Library!

Community Resource

- Emily attended a CSLP training to start planning the Summer Library Program.
- Emily met with all staff for their performance evaluations and met with Chris for her own performance evaluation.
- Emily wrote merit bonus recommendations for multiple GCLD staff.
- Emily met with Kaydee and Amy to finalize the Book Madness books and pairings.
- Emily and Shelly met with Winnie from CLiC to discuss their presentation for the CLiC Winter Conference about the Kremmling Library’s partnership with the Kremmling Fire Department.
- Shelly met with a couple of her ARSL (Association of Rural and Small Libraries) colleagues for both a mentor meetup and to plan their new ARSL Professional Networking Group, LIFT (Librarians Inspiring Family Teaching).

Juniper Library

Diverse Collections & Services

Storytime

- Professional Santa from the North Pole visited storytime group on December 10 for stories and pictures with Santa.
- For the Grinch theme we used green popsicle sticks to make a Grinch, and the theme was on your heart and kindness. The Sagebrush BBQ Grill was an incredible sight to see this holiday season with the Grinch being the focus.
- Polar Express / using a train theme!

After School Club

- Banana Snowmen was an edible storytime teaching kids how to make healthy snacks.
- Hot cocoa in a jar making was a festive treat for them to take home.
- Movie Night saw the children eating pizza and popcorn, while they enjoyed watching “A Charlie Brown Christmas”, all excited to start their vacation.

Senior Lunch & Learn:

- Presenter and food preparations by KC Rose on “Lowering your blood pressure”.

Brown Bag Book Club:

- The discussion was on “James,” by Percival Everett. The group met and had a potluck luncheon.

Technology Assistance:

Highlights GCLD

December 2025

Board Meeting: January 20, 2026

- John came to Juniper twice this month and answered questions by the staff and worked with the public.

Gingerbread House Day:

- This was a fun project, and patrons made the houses from graham crackers and sweet treats.

St. Nick Day DIY Gift Wrapping

- A couple of customers came, but we learned that if we had it on the same weekend as the Winter Christmas Craft Sale in the Grand Lake Community House over the Thanksgiving break, we may have had some interest from people buying gifts. So, we will adjust to this for next year.

National Cocoa Day

- This was a hit!

Free Shipping Day Making Holiday Cards

- No-one attended

Games Day

- We used the Colorado State Library kit, but not many people came.

Winter Solstice Soup Social

- This was a nice event! We pushed the tables together and folks met new friends. There were lots of people, good food, and camaraderie.

Access

- Library displays: Crafting books with a holiday theme, cookbooks, and lots of new books, Tallie stocked us up at the end of the year. In the children's section; books in Spanish, craft books, Christmas, Hannukah, and celebrations around the world, The Grinch, trains, and snow! The display windows facing outside were filled with library programs and glitter.
- Staff assisted patrons with wireless printing, Access Grand, Libby, and Britannica Encyclopedia.
- The sensory bin was filled with all things blue and gold!
- The Exploration Station used in December was on simple machines and magnets.

Community Resource

- Take and Make kits filled with friendship bracelets for teens to make and our volunteer, Dianne Foss, came up with the cutest snowman skier; made from white socks, filled with rice.

Highlights GCLD

December 2025

Board Meeting: January 20, 2026



- Sue met with Sara Hershfelt to discuss outreach at RMNP Winter Fair on Jan. 10.
- Sue attended a CSLP training to start planning the Summer Library Program.
- Chris and Sue met for her own performance evaluation.
- Amy met with Kaydee to finalize the Book Madness books and pairings.
- End of year records retention, financials and stats completed.
- Mary Ann and Tara hosted a meeting on GCLD's compensation philosophy and new pay scale and came to staff at Juniper.
- Sue attends the Merit Bonus Award committee.
- Sue and Amy discussed Senior Packet expectations and creation. They were created and appreciated by the lunch and learn patrons in December.