

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting, September 21, 2021
5:30 PM

Location: Granby Library
Zoom Meeting [Link](#)
Meeting ID: 817 3194 2026
Meeting Password: EkEKL2

AGENDA

5:30 p.m.

- I. Call to Order and Consideration of Trustee Absences
- II. Amendments to the Agenda
- III. Approval of the Agenda

5:35 p.m.

IV. Consent Agenda:

(The items under "Consent Agenda" are a group of items to be acted on with a single motion or vote. This agenda is designed to expedite the handling of limited routine matters by the Board. A Board member may request that an item be removed from the Consent Agenda and will state when the item will be discussed in the meeting or tabled to another meeting. The removal of an item will require a second and a majority vote of the Board. Items on the Consent Agenda will be voted on by a single motion, second and non-roll call vote.)

- A. [August Regular Meeting Board Minutes](#)
- B. Correspondence
- C. [August Bank Reconciliation](#)
- D. [August Budget to Actual and Balance Sheet](#)

5:40 p.m.

V. Reports

- A. Friends of the Grand County Library, Inc.
- B. Grand County Library Foundation
- C. Public Comment (*Please refer to Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees following this agenda.*)

5:50 p.m.

VI. Information Items

- A. Review by Executive Director of [August GCLD Department Highlights & Statistics](#)
A review of the past month's strategic plan progress including projects, events, and statistics
- B. Meeting Calendar
 - a) Committees
 - Finance
 - b) Upcoming Dates
 - October Meeting is October 12 for Preliminary Budget

- Officer Evaluation to be completed by October 12
 - Executive Director Review November 16
- C. CALCON and SDA Highlights
Sharing of lessons learned through CALCON & SDA Annual Conference including further information on SB21-293 and Proposition 120
- D. Professional Interactions
Board behavior and civil discourse
- E. Reappointment Committee Recommendation
Renewal Evaluation Committee make recommendations for Trustee Reappointment and next steps including a review of current District 1,2,3 seats.
- F. Requests for Variance to Meeting Room & Study Room Policy 3.17
PEO Chapter IX requests the use of alcoholic beverages during their evening meetings held the third Monday of the month in the Granby Library. The second request is to allow the exchange of money in the meeting room during the Granby Elementary School PTA Scholastic Book Fair.
- G. GCLD Policy Manual
Recommended updates and revisions based upon the board and Policy Committee review
- H. GCLD Trustee By-Laws and Policy Manual
Recommended updates and revisions based upon the board and Policy Committee review
- I. GCLD Trustee Manual
Recommended updates from the GCLD Trustee Manual review completed by Sally Leclair, Janet Thomas, and Polly Gallagher
- J. Executive Session
24-6-402(4)(f) C.R.S. Personnel matter, Emily Pedersen

7:00 p.m.

VII . Action Items

7:10 p.m.

VIII . Adjournment

The Board reserves the right to add or delete items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Director, Polly Gallagher, 970-887-9411, ext. 101 or e-mail at least 48 hours in advance of the meeting.

Protocol for Public Comment at Meetings of the Grand County Library District Board of Trustees

The following policies shall apply to the Public Comment portion of the agenda at all regular monthly meetings and special meetings of the Grand County Library District (GCLD) Board of Trustees:

1. A specific start and ending time for public comment will be included in the agenda for the meeting, as determined by the President. The notice of meeting will conform to any requirements of the bylaws of GCLD.
2. Persons wishing to provide public comment must sign a sign-up sheet prior to the start of the public comment period of the agenda, and provide their name, mailing address, telephone number, the name of any affiliated organization for which they have been authorized to provide comment (if any), and the general topic or issue on which they desire to comment. A copy of this protocol will be available with the sign-up sheet.
3. Each person will be allowed 3 minutes to provide comment.
4. Board members will listen to comments, and not interrupt or otherwise respond to comments. At the close of the public comment period, board members may direct questions or comments to the President. The issue may be

resolved at the meeting or direction given for follow-up

5. Personal attacks on board members or others, comments that are or would tend to be considered profane or otherwise unacceptable, and issues involving current or former employees and their employment status or relationship to GCLD are not appropriate for comment, and may be halted and excluded at the discretion of the President.
6. The President will reasonably accommodate the needs of persons with a disability in providing comment; provided, however, that the person needing an accommodation must make a request for such accommodation, directed to the Library Director, no later than 48 hours prior to the scheduled commencement of the meeting.

created 10-14-03, revised 3-22-04, revised 12-14-10 revised 03-21-2017