I. Call to Order and Consideration of Trustee Absences
5:30 p.m. Sally Leclair
Max Frazier absent

II. Amendments to the Agenda
Additions to the agenda to review MOU for Friends and donation of items from the
Indian Peaks Charter School
Motion to add two additions to the agenda
Marcus Davis motion; Darcy Schlichting 2nd
All approve

III. Approval of the Agenda
Motion to approve amended agenda for Tuesday, August 20, 2019.
Jim Sloan motion; Bambi Statz 2nd
All approve

IV. Consent Agenda:
A. July 16, 2019 BoT Minutes
B. Check Register and Expenditures for June & July 2019
C. July Budget to Actuals and Balance Sheet
D. Correspondence: Max Frazier resignation letter
   Motion to approve consent agenda as presented.
   Kim Cameron motion; Marcus Davis 2nd
   All approve
E. Motion to move the acceptance of Max Frazier’s resignation letter to an action
   item.
   Marcus Davis motion; Darcy Schlichting 2nd
   All Approve

V. Reports
A. Friends of the Grand County Library, Inc.
Marla Gall: Kremmling book sale that didn’t make much money, but got lots of books out in to the community. Grand Lake book sale was great success, made around $1,900. Gearing up for annual meeting in October. Draft MOU for the board to review has been prepared. Will host a tea fundraiser in the spring rather than trying to plan now. Fraser Valley progressive dinner will be Dec. 4.

B. Grand County Library Foundation
Jim Sloan: Currently working on the 2020 budget. Planning to participate in CO Gives Day this year. Website development is in progress. Met with representatives from Friends of GCLD and GCLD staff on Aug. 19 to discuss how all three entities work together.

C. Public Comment
None at this time

VI. Information Items
A. Review by Executive Director of July GCLD Department Highlights and Statistics
Introduction of new Director of Public Services, Jessi Burns. Currently working on new brand manual to unify the look and the language of the District. Second Career Online High School scholarship offered to new student. Doug Karl has been hired as new maintenance tech and Bart is new cleaner in Juniper. Staff highlights: Library Services Specialists Gaylen Matzen and Cindy Hald were both recognized for their contributions to the District with merit awards. Cindy heads the Reader’s Advisory team, Gaylen has started doing virtual reality and afterschool club. The District is still focused on moving toward being community hub. Have had very high wifi use and Overdrive uses has gone up as well. Library Resources is evaluating circulation use. Grand County Community of Writers has an author talk scheduled for mid-September as part of their series.

B. Board Training – Building a World Class Board
Sally Leclair: Had the opportunity to attend board training by Megan Ledin offered by Leading Associations. Invited nonprofits in the county and focused on reflecting on your organization’s board and what makes successful board. Focused on how to be supportive and to not spend too much time looking at what’s happened in the past. Also focused on that the budget should be driven by strategic plan and long-term goals.

C. Upcoming Conferences
A. SDA Conference, September 18-20
   a. Director of Finance Tara Thompson and Executive Director Polly Gallagher will attend. Marcus Davis will attend as representative for Trustees.

   B. CALCON, September 20-21
      a. Bambi Statz and Jim Sloan are confirmed to attend with Bambi receiving a scholarship; Marcus Davis has expressed interest in attending.

D. Summer Reading Program Final Report
The Summer Reading Program theme for 2019 was “A Universe of Stories.” The District offered a variety of programs, including a field trip to the Ammonite Site
near Kremmling, which 43 people attended. Other programs included astronomy nights (102 participants), building rockets with water and air (187 participants), and more. The 4H employee who led the rocketry programs would like to partner on other programs throughout the year. Learning kits were popular with younger kids and became family-based activities. Branch Managers want to continue with something similar to the kits that is fairly passive. We are evaluating how to engage teens; we spend a lot of time pushing technology, but perhaps we need to look at other avenues. Overall SRP participation increased by 3%, 842 participants. Hot Sulphur Springs and Granby Libraries had the highest participation and completions rates. Fraser Valley Library collaborated with Fraser Rec to sign kids up, helping 40+ kids complete the program. Need to draw two teen winners and one adult winner for their completion. Winners for Teens: Ian Yeast and Kaylee Hoover; Adults: Joy McCoy.

E. Consideration of Removal of Fines & Fees

Marcus Davis: Finance committee has been discussing the possibility of removing fines and fees and want Trustee feedback. Executive Director Polly Gallagher: Fines and fees are in place because they are a source of income, there is increased circulation through the threat of a fine, and helps support social responsibility. However, when we evaluate our purpose to connect people with resources and be a space for all people, fines and fees contradict this. Charging fees eliminates some people, such as those through Grand Beginnings, from accessing our services. Fines and fees are currently included as a budget line items of about $12,000 in income, approximately 1% of operating budget. We currently have $86,000 in outstanding fines/fees, which is a liability and we have lost those patrons. Fines/fees only deter people if they are exceptionally high; otherwise, people simply return when they can/want to. The American Library Association recommends removing fines/fees in order to reduce barriers and negative interaction with libraries. When looking at other libraries, many are dropping them, especially the larger libraries. Some have no fines, but do have fees if an item is not returned. Recommendation to clear out all outstanding fines and fees, allowing us to clear out all expired cards, remove all daily fines, but keep replacement fees, up the library card lockout amount to $20 (up from $5), and remove room reservation fees so we can truly be a community hub. Discussion by Trustees on pros and cons of removing fines/fees. Pros: reduces barriers, allows us to invite people back in to the library, losing the $12,000 per year in revenue is only 1% of budget, we’re finally in a good place to start expanding services, this would be allow us to be good stewards of taxpayer dollars, build good will, it’s an opportunity to give back and get more people in the door; cons: allows for people to abuse resources, room reservation fees were asked for as a revenue source during the downturn, concern for patrons that chronically lose items. The understanding would be that once fines/fees are removed, they will not come back in the future. Potential of phasing this in and starting with no fines for youth or something similar. Sally Leclair directed to add this discussion to the September meeting agenda.

F. Research and Retrieval fee for CORA
Finance Director Tara Thompson: State has increased the fee for CORA requests to $33.58 per hour. Recommending that we also increase our fee. All agreed so Tara will change the policy document and bring to the next meeting.

G. Upcoming Board terms and renewals 2019 and 2020
Sally Leclair: Kim Cameron’s term is up for renewal (expires at the end of 2019). Send reappointment via SurveyMonkey to vote and need a letter of intent from Kim by Sept. 3.

H. 2020 Preliminary Budget
Finance Director Tara Thompson: Asked Trustees for budget philosophy and what direction to take the budget in 2020. General agreement to update salary schedule to demonstrate value of staff and keep current with market trends. Davis suggested sticking with what’s currently being done, no need to change at the moment. Kim Cameron expressed the desire for libraries to have more open hours and potentially another open day.

I. Donation of Items from Indian Peaks Charter School
Polly Gallagher: The District has been offered a donation of six laptops, one microscope with slides, and miscellaneous art supplies, estimated value of $950. We would like approval from the Board to accept the donations.
Motion to move the acceptance of donations to an action item
Kim Cameron motion, Marcus Davis 2nd
All approve

J. Friends of Grand County Library District MOU
Marla Gall: The biggest changes to the MOU are annual report requirements being asked for by Friends and District providing a working list or needs. Trustees would prefer to review and discuss next month.

VII. Action Items
A. Motion to approve resignation acceptance for Max Frazier effective Sept. 19, 2019
Darcy Schlichting motion; Marcus Davis 2nd
All approve

B. Motion to accept the donation of items from Indian Peaks Charter School
Kim Cameron motion; Bambi Statz 2nd
All approve

VIII. Adjournment
7:40 p.m. meeting adjourned.
Marcus Davis motion; Darcy Schlichting 2nd
All approve