MINUTES

Trustee: Sally Leclair, Jim Sloan, Darcy Schlichting, Marcus Davis, Bambi Statz, Kim Cameron
Staff: Polly Gallagher, Tara Thompson, Jessi Burns, Michelle Grant
Public: Merilyn Hunter, Marla Gall, Gaylen Matzen, Ron Hald, McKenna Hartford, Jeanette McQuade, Mandie Ziegler, Trev Ziegler, Cindy Hald

I. Call to Order and Consideration of Trustee Absences
   5:30 p.m. Sally Leclair
   Jeremy Krones absent

II. Amendments to the Agenda
   No amendments to the agenda at this time

III. Approval of the Agenda
   Motion to approve the agenda for Tuesday, December 10, 2019.
   Kim Cameron motion; Bambi Statz 2nd
   All approve

IV. Consent Agenda:
   A. November Board Minutes
   B. Correspondence
   C. November Budget to Actual and Balance Sheet
   Motion to approve consent agenda as presented.
   Kim Cameron motion; Darcy Schlichting 2nd
   All approve

V. Reports
   A. Friends of the Grand County Library, Inc.
      Marla Gall: Friends raised more than $1,000 through the pie sale. The Fraser Valley Progressive Dinner was well attended, but don’t know the final amount raised yet. Friends is not meeting in December and will hold an all-day workshop in January to plan for 2020. Correction needs to be made to the District’s online budget summary to reflect the new pledged
Board of Trustee Report Packet

Meeting Date December 10, 2019

Grand County Library District

amount of $20,000.

B. Grand County Library Foundation
   Jim Sloan: Annual meeting was held on December 2. Eric Sandstrom resigned from the Foundation board. The Foundation approved their 2020 budget and set the 2020 meeting schedule.

C. Public Comment
   Public comment opened 5:36 p.m.
   Public comment was given. Members of the public noted the absence of the staff letter in the November meeting minutes. Concern was expressed over the proposed salary schedule.
   Public comment closed 5:40 p.m.

VI. Information Items
A. Review by Executive Director of November GCLD Department Highlights & Statistics
   Polly Gallagher: Highlighted various programs and accomplishments at each library branch. GCLD has even more new library cards this year than last year. In the process of updating the employee handbook with feedback from branch staff. The Board of County Commissioners approved both the new trustees, Jeremy Krones and Janet Thomas, for their terms.

B. Meeting Calendar:
   a) Kremmling Town Board, Wednesday, December 11 (date changed) at 6:00 p.m. – Polly Gallagher and Kim Cameron will represent the District at this meeting.
   b) Town of Winter Park Board, Tuesday, December 17 at 5:30 p.m. - Polly Gallagher and Sally Leclair will represent the District at this meeting.
   c) Upcoming Board Committee Meetings – to meet after the Near Year
      • Finance
      • Policy
      • Strategic Plan

C. Meeting recording discussion
   Trustees discussed the pros and cons of recording the Board of Trustees meetings. Meetings have not been recorded based on the recommendation of the Special District Association. Taping meetings would increase transparency and access for those who cannot attend in person. Decision was made to send the discussion to the Policy Committee to discuss and come up with a formal plan.

D. Designation of two trustees for Nominating Committee for 2020 trustee officers
   Bambi Statz and Darcy Schlichting were nominated to formulate the slate of nominees before the January meeting.
E. Review of 2020 Strategic Plan and Proposed Goals
Darcy Schlichting and Polly Gallagher: Reviewed the strategic plan that was initially put in place in 2017, which focused on people, place, and platform. Some changes were made for the 2020 plan to reduce overlap. Overview of the 2020 plan was given. Polly Gallagher requested feedback on the format of the Board highlights document and if the current format was too long. The decision was made to keep the same format, but to add in a dashboard with overall highlights summarizing accomplishments.

F. 2020 Salary Schedule
Trustees discussed the public comments made at the November meeting regarding the budget. Finance Committee met twice more to review the proposed 2020 salary schedule and budget. Decision was made to recommend moving forward with the proposed salary schedule, but at 50% implementation, as well as to increase the pay for performance budget. Some Trustees still expressed concerns. Overall last-minute changes to the budget totaled less than $4,000.

VII. Action Items
A. Adoption of proposed 2020 Salary Schedule
   Marcus Davis motion; Jim Sloan 2nd
   Bambi Statz approve
   Darcy Schlichting and Kim Cameron vote no
   Motion carries

   Bambi Statz motion; Marcus Davis 2nd
   All approve

C. Approval of Resolution 2019-12-02, A Resolution to Set a Mill Levy for the Year 2020.
   Recognition that the posted item for the Trustees had inaccurate numbers. Corrected for the final resolution.
   Marcus Davis motion; Kim Cameron 2nd
   All approve

D. Approval of a Resolution 2019-12-03, A Resolution to App appropriate Sums of Money for the Budget Year 2020.
   Recognition that the posted item for the Trustees had inaccurate numbers. Corrected for the final resolution.
   Kim Cameron motion; Jim Sloan 2nd
   All approve

E. Renewal of Lease Purchase Agreement for UMB Bank
Bambi Statz motion; Darcy Schlichting 2nd
All approve

VIII. Adjournment
6:52 p.m. meeting adjourned.
Marcus Davis motion; Kim Cameron 2nd
All approve