

## Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, August 17, 2021  
5:30 PM

Location: Fraser Valley Library  
Zoom Meeting Link  
Meeting ID: 817 3194 2026  
Meeting Password: EkEKL2

Trustees: Sally Leclair, Jim Sloan, Darcy Schlichting, Jeremy Krones, Bambi Statz  
Staff: Polly Gallagher, Tara Thompson, Chris Newell, Jeanette McQuade  
Absent: Marcus Davis, Janet Thomas  
Public: Jeanne Sloan

### MINUTES

#### 5:30 p.m.

- I. Call to Order and Consideration of Trustee Absences  
5:30 Marcus Davis, Janet Thomas excused
- II. Amendments to the Agenda
- III. Approval of the Agenda  
*Motion to approve the agenda as presented.*  
Darcy Schlichting motion; Jeremy Krones 2<sup>nd</sup>  
All approve

#### 5:35 p.m.

- IV. Consent Agenda:
  - A. July Regular Meeting Board Minutes
  - B. Correspondence
  - C. July Bank Reconciliation
  - D. July Budget to Actual and Balance Sheet  
*Motion to approve the consent agenda as presented.*  
Jeremy Krones motion; Bambi Statz 2<sup>nd</sup>  
All approve

#### 5:40 p.m.

- V. Reports
  - A. Friends of the Grand County Library, Inc.  
August 21-22 is Buffalo BBQ in Grand Lake - Friends will have a large book sale set up. The annual meeting will be held Saturday, October 23, 10 a.m., at the Granby Library.
  - B. Grand County Library Foundation  
Jim Sloan reported that there is an event scheduled at The Dean West in Kremmling on Wednesday, August 18. They will donate a portion of proceeds from food sales between 11 a.m.–10 p.m. The owner committed 10% to the Foundation. Budget items are being reviewed, and the next meeting is scheduled for September 7 at the GCLD district office.
  - C. Public Comment

Open 5:36 Close 5:40

Jeanette McQuade introduced the Fraser Valley Library branch staff in lieu of public comment. She gave a quick re-cap of the Summer Reading Program and mentioned guest presenters. Numbers have grown as patrons returned for in-person programming. She shared some of the outreach events happening in the Fraser Valley and highlighted upcoming programs for the month of August. Jeanette mentioned the new furniture in the branch and closed with her appreciation of full-time staff and the support of district office staff.

**5:50 p.m.**

VI. Information Items

A. Review by Executive Director of July GCLD Department Highlights & Statistics

Gallagher provided a summary of what is happening in the branches. July was all about the Summer Reading Program and welcoming back out community to the library. She shared participation statistics for summer reading as well as wifi and public computer usage numbers, mentioning that both Kremmling and Granby have restarted their formal technology training and one-on-one support sessions. Circulation statistics were provided for OverDrive and Read Alongs/Vox books, which are circulating at double the rate of other items. Finally, it was reported that people are engaging with our branch staff more than in the past three years with over 2,060 reference questions asked in July. The board was asked to consider this statistic as we think forward in our planning.

District Office has been wrapping up a lot of projects in preparation for all staff training taking place on Tuesday, August 31. Activities include professional development series, practice with Disaster Plans, planning for Fall, and many facilities projects that require completion in house due to construction staff shortage. Finally, it was mentioned that a bike rack has become available for consideration as a donation. An amendment to the agenda was discussed.

*Motion to amend the agenda to add an Information Item regarding the consideration of the donation of a bike rack to Kremmling Library.*

Jeremy Krones motion; Bambi Statz 2<sup>nd</sup>

All approve

B. Meeting Calendar

- a) Meeting Rotation
  - September 21, Granby Library
- b) Upcoming Conferences
  - CALCON, Westminster
    - September 9-11
  - SDA Annual Conference, Breckenridge
    - September 14-16
- c) Committees
  - Finance – September 30, tentative.
  - Policy – September 24, 1 p.m.
- d) Upcoming Dates
  - Term renewal letter of interest are due to the Board of Trustees by August 31. Letters are needed from Bambi, Darcy, Jim, and Sally.
  - Trustee Renewal Evaluations are in September.

C. Reappointment Committee

Jeremy Krones and Marcus Davis will be asked to serve on the reappointment committee as well as Jim Sloan if needed.

D. Troublesome Fest Ticket Sales

There has been a request made from Fire on the Mountain (local non-profit) to sell tickets for Troublesome Fest, September 11, at the Juniper Library. According to board policy, solicitation of funds is not permitted on library property. There has been a request by Sue Luton for an exception to the policy to allow Juniper Library to support the event by selling tickets in the library. There was discussion, and concern was expressed that this would set a precedent for the library to be seen as a ticket-selling vendor. Because proceeds from this event will not directly support GCLD, it goes against board policy. Members of the Board of Trustees agreed that tickets will not be sold for this event at Juniper Library.

E. 2021 Summer Reading Program, Tails and Tales

Chris Newell gave a PowerPoint presentation to summarize and highlight the 2021 Summer Reading Program's events and successes. Reading levels and goals were reviewed, and a summary of the programs, craft activities, guest presenters, special events, and field trips that were offered throughout the months of June and July were highlighted. GCLD logged 3,257 patron visits, and the most popular events included outdoor programs, field trips and hikes, and the Rocky Mountain Puppets show. A variety of prize incentives were available for children, teens, and adults, and the teen and adult grand prize winners were announced at the end of this board meeting. Finally, district-wide and local sponsors were acknowledged, and next year's theme was announced. Planning for *Oceans of Possibilities* will begin soon.

F. Thinking Forward

Polly Gallagher reviewed the key elements of the Strategic Plan and highlighted the initiatives developed in order to drive budget development that will support future programming. The goal is to spread new programs out among branches based on their available staffing resources, schedule, and community needs. A PowerPoint presentation was shared to summarize potential programming in the areas of Early Literacy, Teens, Diverse Collections, Civic Engagement, and Community Building. Access was discussed in terms of what can be done both inside and to the exterior grounds of each branch that will improve the library experience for patrons. Examples are solar charging picnic tables for outside, lockers for accessing materials after-hours, family-friendly restroom options, and outdoor exploration/discovery areas. Community outreach goals and expansion of hours in Granby were also presented. Finally, resources and programs still in development for the area of Civic Engagement and Community Building were shared with board members.

G. Preliminary 2022 Budget Discussion

The Finance committee met to go over the 6-month review and budget forecast model in June. GCLD currently works with a zero-based budget model without using reserves for operations. Tara Thompson requested that board members provide some guidance during the August meeting in order for the organization to begin the budget planning process. Ideas in budget philosophy, appropriate reserve levels, and cost associated with Strategic Framework implementation were discussed. Special election information was shared in terms of the need to budget for election costs if the need arises. Board members shared thoughts on budget planning moving forward with a balanced budget that identifies meeting community assessment needs with the potential of using reserves for one-off-projects while still being conservative in sustainable spending.

H. Consideration of the donation of a bike rack to Kremmling Library

Board members discussed this offer from a community member. If Emily and Matt look at the bike rack and decide it is in good shape and useable, we would like the option to accept this donation.

*Motion to move the consideration of the donation of a bike rack to an Action Item.*

Jeremy Krones motion; Jim Sloan 2<sup>nd</sup>

All approve

7:00 p.m.

VII . Action Items

*Motion to accept the donation of a bike rack to Kremmling Library after its condition has been assessed by Matt Sutton and Emily Pedersen.*

Jeremy Krones motion; Darcy Schlichting 2<sup>nd</sup>  
All approve

Prior to adjournment, names were drawn by board members for grand prize Summer Reading Program winners.

- 93 teens completed the program – Standup Paddleboard winner is:  
Wyatt Paulson – Hot Sulphur Springs Library
- 81 Adults completed the program – 2 inflatable kayak winners are:  
Ryan McCay of Granby Library and Emily Gardner of Granby Library

VIII . Adjournment  
*Motion to adjourn meeting at 7:20 p.m.*  
Bambi Statz motion; Jeremy Krones 2<sup>nd</sup>  
All Approve