

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES

Regular Meeting, March 19, 2024

5:30 PM

Location: Granby Library or Zoom

Meeting ID: 863 4751 3182

Passcode: gMNz7j

MINUTES

Trustees: Sally Leclair, Jeremy Krones, Darcy Schlichting, Mike Johnson, Alan Walker, Jen Goertz, Laura Jones

Staff: Polly Gallagher, Tara Thompson, Chris Newell, Tallie Gray, Michelle Grant

Public: Callie McDermont

- I. Call to Order and Consideration of Trustee Absences
Meeting called to order at 5:30 p.m. All trustees in attendance.
- II. Amendments to the Agenda
None at this time
- III. Approval of the Agenda
Motion to approve the agenda as amended.
Sally Leclair motion; Darcy Schlichting 2nd
All approve
- IV. Consent Agenda:
 - A. February Regular Meeting Board Minutes
 - B. Correspondence: Thank You Note from Kremmling Patron
 - C. February Check Reconciliation
 - D. February Budget to Actual and Balance Sheet
Motion to approve the agenda as presented.
Alan Walker motion; Laura Jones 2nd
All approve
- V. Reports
 - A. Friends of the Grand County Library, Inc.
Postponed March meeting due to snow. March 21 meeting will set agenda for events for the year.
 - B. Grand County Library Foundation
Conversation with Author Shelley Read was held March 15 and was extremely successful. Darcy reviewed expenses and income, sponsors, book sales, and donations. Net income was \$2,338, profit \$728. Seventeen people came to writer's group talk. Rocky Mountain Fold School program is full. Live interview on KFFR was listened to world-wide. Additional April One Grand Book events were highlighted.
 - C. Public Comment
None at this time
- VI. Business Items
 - A. Review by Executive Director of February GCLD Department Highlights & Statistics
GCLD saw a variety of offerings and trainings take place in February including the showing of *Paradis Paradox* featuring a follow up panel of mental health professionals. Additionally, a wide variety of programs to connect resources to Spanish language speakers including bilingual movie

at Juniper and outreach by Branch manager Jeanette McQuade with WP Ski Patrol. GCLD is engaging tweens with a Library Club at East Grand middle School as well as Homeschool Hang Outs at each of our libraries.

February saw a significant increase of online resources in comparing year to date. New cardholders and meeting room use dipped compared to this time last year as did attendance at early literacy programs. Consideration of ability to access Fraser Valley Library due to construction was identified as a possible cause.

A wide variety of training opportunities in February including CLiC and De-escalation Skills. These include regularly scheduled staff and temporary library clerks (substitutes).

The investment changes made per last GCLD Board of Trustees meeting occurred as did an update to GCLD Colorado Retirement Association plan agreements with increased employer match for retirement accounts.

The installation of the Frontier Fire dry line project at Fraser Valley Library has been completed. Currently bid packages are being put together for 2024 capital projects.

Trustees have been informed that SB 24-049 died in committee. This bill would have required schools and public libraries have a request for reconsideration process.

B. Meeting Calendar

- a) Workshop from 5 – 6 p.m. to be held Tuesday, April 16, Granby Library; focus will be advocacy for library with Anna Szczepanski

C. Director of Library Resources 2024 Update

Director of Library Resources provided an annual update on the implementation of new funding, engagement, and focus for the Library Resources Department in the 2024 year. Tallie Gray demonstrated the process she undergoes to determine how resources are selected, with an emphasis on format (digital, print, large print)+ in mind. Programs and demand for resources are taken into consideration as the collection is managed. She explained there are processing costs that also impact budget needs. Ingram, which is our primary vendor, provides us with discounts as well. We have seen a study jump in the use of online resources and eMedia, having a major impact on expenses. Tallie talked about how our purchases help the consortium as well (Marmot). Tallie expressed appreciation to Trustees for supporting budget increases for online resources, eMedia, and Access Grand tickets. Language classes were also highlighted as our new resource includes English language acquisition. The last item discussed with the shift to dynamic shelving. There has been a large amount of weeding happening in the branches to free up space and focus on dynamic shelving which means book cover facing outwards for easier visual and provide greater temptation. Research demonstrates this is an improved marketing strategy to promote resources with an increase in actual checkouts.

D. Voice for Libraries

Library advocates from around the country met to discussion currently public and school library issues. GCLD asked to represent Colorado small and rural libraries at an advocacy day in DC with federal legislators. Met with librarians from all over the country and shared library joy. State Librarians participated

and invited a delegation to join them. The Colorado delegation included two trustees. Three requests were made including additional funding to the Institute of Museum and Library Services which directly funds State Libraries. In 2024, the reauthorization of the Institute of Museum of Library Services will occur and putting that renewal on legislators' radar is important. The third item identified broadband as a human right.

E. 2024 Libraries Transform Grant

GCLD is a 2024 recipient of American Library Association (ALA) 2024 Libraries Transform Grant. The purpose of the grant is to increase accessibility of facilities and to support community engagement to work with impacted populations. GLD has received a \$10,000 grant from ALA. Expansion of FVL amphitheater to allow a variety of physical abilities. Additionally, funds will be spent on a sensory garden that engages a wide variety of individuals and developmental. Lyons Public Library and the Denver Botanic Gardens are resources.

F. Website Accessibility Statement

Based upon the newly released rules for website accessibility (February 2024 for implementation July 2024) from the Office of Information Technology, GCLD is required to develop a website accessibility statement & technology plan and as well as a policy statement around accessibility. We are going to release our new website on Friday, March 22. Anthony has worked diligently to ensure our site meets all requirements. Public facing and internal facing parts of the website must meet these requirements. It is recognized that technology is fast changing, and we may not be able to keep up as rapidly as things change. Third party vendors are also included in the requirements as state and local government entities are to advocate for our vendors to also abide by these requirements (i.e. online resource providers like Udemy, My Heritage, etc.). Staff have produced a draft Technology Accessibility Statement and must post it in a conspicuous place, with multiple ways for the public to access. We also must have a Technology Accessibility Plan which includes an annual update to the Board of Trustees on our progress and review. This will include monthly audits. Special district libraries are already in a good place for accessibility as it is a common goal of public libraries. Finally, Polly highlighted the steps that have been taken to date, plans for progress on several items, and areas of gaps that need further attention.

G. Fleet Vehicle Acquisition

Discussion of process and timing for vehicle project identified in 2024 budget was discussed. \$32,000 has been identified in 2024 budget for purchase of a facilities vehicle. A vehicle has been identified that we would like to move forward on at this time. Tara shared details on the vehicle being considered – under 100,000 miles and all-wheel drive were priorities. We are looking at approximately \$26,000, plus funds for oil changes, tires, and insurance/registration. All in - \$31,815, plus registration. Discussion was held including consideration of whether a new vehicle should be purchased new rather than used. Based upon this as a test case scenario, a used vehicle that can have maintenance work completed in Grand Country rather than time and effort to go to dealer to comply with warranty agreement was preferred.

Motion to approve the purchase of a facilities vehicle based on the recommendation of staff for acquisition with cap of \$32,000.

Sally Leclair motion; Darcy Schlichting 2nd

All approve

H. Kremmling Library Program Building Plan

Not much to report on progress from February. Specific details are being finalized by library staff in preparation for the building program plan to be presented in April. Land acquisition is still in progress.

VII. Action Items

- A. Policy Committee meet to make a recommendation on a website accessibility statement and policy prior to June meeting.

VIII. Adjournment

Motion to adjourn the meeting at 6:56 p.m.

Alan Walker motion; Jen Goertz 2nd

All approve