

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY

DISTRICT

BOARD OF TRUSTEES

Regular Meeting, April 16, 2024

5:30 PM

Location: Granby Library or Zoom

Meeting ID: 863 4751 3182

Passcode: gMNz7j

MINUTES

Trustees: Sally Leclair, Alan Walker, Jen Goertz, Laura Jones; Virtual attendance – Jeremy Krones, Darcy Schlichting

Staff: Polly Gallagher, Tara Thompson, Emily Pedersen; Virtual attendance – Chris Newell

Friends: Judy Smith

Public: Anna Szczepanski

Absent: Mike Johnson

- I. Call to Order and Consideration of Trustee Absences
Meeting called to order at 5:30 p.m. by Jen Goertz, Mike Johnson absence excused.
- II. Amendments to the Agenda
VII. D. Purchase of books from Grand County Historical Association.
- III. Approval of the Agenda
Motion to approve the agenda as amended.
Sally Leclair motion; Alan Walker 2nd
All approve
- IV. Consent Agenda:
 - A. March Regular Meeting Board Minutes
 - B. Correspondence
 - C. March Check Reconciliation
 - D. March Budget to Actual and Balance Sheet
Motion to approve the consent agenda as presented.
Alan Walker motion; Jeremy Krones 2nd
All approve
- V. Reports
 - A. Friends of the Grand County Library, Inc.
40th anniversary of Friends, book sales, TOPS will be back. New this year – festival of trees. Possibly progressive dinners in fall. Smith shared calendar of summer events with trustees.
 - B. Grand County Library Foundation
Darcy Schlichting reported. The Foundation received a \$250 donation from a Grand Lake family. Money from Colorado Gives has been received. The daughter of William (Bill) Tetlow fund wrote a nice note appreciating the ability to donate in her parent's honor.
 - C. Public Comment
None at this time
- VI. Work Session with Anna Szczepanski from Colorado Library Consortium
Tallie and Anna attended an in-service regarding data and statistics for library purposes. Anna was asked to come and talk about using evidence in advocacy.

Data is numbers; evidence is numbers that prove something, speaks to the power of the story. Anna referred to Library Research Services (LRS) and pointed out a section specifically designed for Trustees to review. What does the data mean; what does it tell us about how people are using the library? Start with the data to make sure it is accurate with no outliers, then determine the story it is trying to tell. Anna led the group in activities to review and practice this concept. Heroes of the story should be the people who use and support the Library – patrons, financial supporters, and staff. Attendees shared their strategic initiative stories that were developed from evaluation of statistics provided.

VII. Business Items

A. Review by Executive Director of March GCLD Department Highlights & Statistics

A review of the past month's strategic plan progress including projects, events, and statistics

Gallagher summarized key items from the Board report. PLAR was mentioned – Public Library Annual Report has been submitted. A variety of training and professional development occurred in March. All focus during All Staff Training. Mindful of construction at FVL and impacts on parking lot and access – library visits are down. Students are not allowed to walk to the library due to dangerous walk from the school. Looking for a school advocate who will be able to assist kids in getting to the library. There was further discussion about the library parking lot. A new cargo van was purchased for the facilities department which has cut down on time needed to complete projects; it is equipped with supplies. Chris and Emily have been on the road to present at workshops regarding Book Madness and will present at HESTL EdCon in June. We have advocated for school librarians in both school districts. The Property Tax Commission has been discussing payment programs as well as other pertinent items regarding residential assessments. Statistics for borrowing and lending were shared – goal is to increase number of lends of online resources to be a good Marmot partner. Grand Lake Historical Society will be presenting Juniper Library with a plaque honoring the architectural style of the facility. Senior Lunch & Learn – KC Rose provides meals each month; she was told she needed to be licensed to prepare and serve meals at the libraries – commissary agreement was required and is now in place with no burden on GCLD.

B. Meeting Calendar

- a) GCLD Regular May 21 Board Meeting: Hot Sulphur Springs Library
- b) SDA Regional Workshop: Thursday, June 13 at 8 a.m. – 12:30 p.m. in Granby

C. Fraser Valley Library Furnace Project

Pursuant to Finance Policy 4.6.e Bids, Proposals, and Quotes, a project to replace all but one of the furnaces at the Fraser Valley Library exceeds the \$20,00 threshold.

Details about project updates and expenses were shared with Trustees. Board approval is required for projects costing over \$20,000. Director of Facilities Matt Sutton put together a project plan with a description of the work being done at Fraser Valley Library for furnace failures. This was

included in the Capital Project budget. Gallagher summarized the processes and shared quotes solicited for the completion of this project. Prefer to use local entity. Requesting \$34,500 to have all four furnaces replaced and updated. Alan requested to increase to \$35,000 to cover all expenses.

Motion to approve up to \$35,000 for Fraser Valley Library furnace replacement by Granby Heating Service.

Alan Walker motion; Sally Leclair 2nd

All approve

D. Grand County Historical Association – purchase of media

Pursuant to Finance Policy 4.6.f From Whom the District Will Not Purchase

Disclosure of intent to spend \$576 on media for collection from entity in which board member Jones is employed. Discussion to include Jones abstention from voting on consent agenda in which check reconciliation includes \$576 to Grand County Historical Association.

VIII. Action Items

None currently

IX. Adjournment

Motion to adjourn the meeting at 7:16 p.m.

Alan Walker motion; Laura Jones 2nd

All approve