

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES

Regular Meeting, June 18, 2024

5:30 PM

Location: Kremmling Library or Zoom

Meeting ID: 863 4751 3182

Passcode: gMNz7j

MINUTES

Trustees: Sally Leclair, Darcy Schlichting, Alan Walker, Mike Johnson, Jen Goertz, Laura Jones

Staff: Polly Gallagher, Tara Thompson, Chris Newell, Emily Pedersen, Shelly Mathis

Friends: Judy Smith

Foundation: Jim Sloan

Public: Ashley Macdonald, Craig Demmon, Randal George, Melitta White, Jeanne Sloan

- I. Call to Order and Consideration of Trustee Absences
Meeting called to order at 5:30 p.m. by Jen Goertz.
Excused absence – Jeremy Krones
- II. Amendments to the Agenda
None at this time
- III. Approval of the Agenda
Motion to approve the agenda as presented.
Sally Leclair motion; Mike Johnson 2nd
All approve
- IV. Consent Agenda:
 - A. May Regular Meeting Board Minutes
 - B. Correspondence – none at this time
Motion to approve the consent agenda as presented.
Alan Walker motion; Darcy Schlichting 2nd
All approve
- V. Reports
 - A. Friends of the Grand County Library, Inc.
Kremmling Days pancake breakfast was held June 15-16. Thanks to Emily and Shelly for helping and to Kremmling Rotary for donating services and a grill for cooking. Melitta White did a fantastic job. We raised more than \$1,600. July 4 book sale at Granby Library will be happening 9 a.m. – 2 p.m. in the Community Room. There will be a huge selection of books, and we are hoping to move some inventory. August 8 – TOPS of the Rockies will be held at the Grand Lake Yacht Club; we will be celebrating the 40th anniversary of this event. Please purchase tickets through Friends website or at your home library. Thanks in advance for considering needs for storage in the new Kremmling Library. Thanks to staff for the use of Library Corner to publicize TOPS and recognition of Friends and what they have done for the Library District.
 - B. Grand County Library Foundation
Darcy Schlichting reported. Meeting was held June 4. Donations of \$7,700 to date. Large discussion on Capital Campaign and how to reach high end donors. Fundraising goal will be \$250,000. Make the Ask – determine how to market to big donors. \$2,500 – Fraser Valley Library specific donation from

last will and testament of John Dahle to be discussed later in the agenda. Workshop will be held Aug. 12-13 to help the group begin making plans for a Capital Campaign to support the building of a new Kremmling Library.

C. Public Comment

Open 5:37 p.m.

Randal George, Grand County Commissioner. Commissioners consider libraries to be a valuable resource. We have a dispersed population and yet the Library provides services throughout the county. The organization is in good shape financially. He has seen a huge shift to digital resources – appreciates that the Library purchases resources to meet this need. He appreciates the emphasis on a variety of programs being offered outside of library buildings. Commended work to keep up with the times and help community members stay in or join the community. Thank you!

Close 5:39 p.m.

VI. Business Items

A. Kremmling Library Update

Emily recognized our Career Online High School graduate and told Ruby's story. Language barriers were a bit of a concern, but Ruby spoke good English and found a good dual language mentor. Open hours have expanded in Kremmling; new Library Clerk has been hired from the TLC pool to support new open hours; office services have been used frequently during open hours on Monday mornings. Fridays have been popular as well. Shelly's hours have shifted to Mon-Fri, and clerk hours are supporting her ability to focus on outreach and program planning during the week. Great start to Summer Reading Program (SRP). Book Madness in West Grand helped us get into schools; kids came to library class-by-class to learn about SRP. Aerolab kids come on Tuesday afternoons – 35 kids showed up today! Giving out One4Fun cards and getting kids signed up for SRP. Fun to collaborate with Granby Library on annual Winding River Resort field trip. Storytime kids and families enjoyed the petting zoo and feeding the horses. Continue to maneuver people around in the library to utilize space the best way possible. Outdoor Adventurers was highlighted by the Colorado State Library this week – thanks Shelly!

B. Review by Executive Director of May GCLD Department Highlights & Statistics

Diverse Services & Resources:

COHS – interview conducted; new surveys have been received – will wait on completion of prerequisite courses. Digital resources are way up compared to physical materials. Book Madness has been completed and winners announced the end of May. Don't forget to sign up for the Summer Reading Program (SRP) – *Adventure Begins at Your Library*.

Access:

Now open Fridays in Kremmling as well as expanded hours on Monday. Efforts are being made to meet accessibility compliance standards. GCLD's new accessibility policy has been uploaded to the website, which was revamped for more welcoming look. Branches have been involved in much outreach, and study and meeting room usage is up. Kaydee Jensen represented GCLD on CLiC & Connect panel on strategies to promote library

services and programs. Summer Reading Program includes translated materials in Spanish as well as online resources document.

Community Resources:

Since we are a public entity we appreciate two staff members participating this year's mass casualty incident training and will share experiences with supervisors. Leadership Team members continue to conduct visits to Colorado public libraries to gather insight and collect ideas on physical space as well as services. Aerolab groups of students are participating in summer programming at Kremmling and Juniper libraries. Recreation district participants attend Granby and Fraser summer events.

Capital Projects:

Back flow issues occurring in Granby Library requiring total replacement – need to plan for 2025 budget.

Greater Library World:

Summary of SB24-233 (concerning property tax) provided by Dianne Criswell, SDA Chief Legal Counsel. Library Research Services dashboards implemented to line up with new Colorado Public Library Standards. Tallie invited to participate in Colorado Humanities work group. Streaming services will continue to inhibit access to digital resources.

C. Meeting Calendar

- a) Tuesday, July 16 Board of Trustees Meeting at Fraser Valley Library
- b) Tuesday, August 20 Board of Trustees Meeting at Juniper Library
- c) Tuesday, September 17 Board of Trustees Meeting at Granby Library

D. Town of Kremmling Update

Ashley presented a report about what is happening in the Town of Kremmling based on their planning playbook, highlighting projects and the Comprehensive Master Plan including information about operating funds, budgets, code enforcement, youth and adult recreation, housing options, and water.

E. Kremmling Library Program Plan

Craig Demmon presented Kremmling Library Program Plan details based on the work completed by the Vision Committee and current library staff. Committee (18 members) work was vital in developing a plan for the new library based on community input, staff needs, and program design considerations. The final program plan will provide a building block to be used for fundraising endeavors and represents the need for an ~8,057 square foot facility that will focus on 6 objectives: provide an Information Center for the community; provide flexible spaces for small to large gatherings that facilitate interaction, group study/learning, and public forum; provide a learning environment that is an extension to the Public School system, resource to homeschooled families, and a supplement to the general community; create a gathering place which is a desired destination; provide a technology rich, comfortable environment that offers hardware and software opportunities beyond what may be available otherwise to the library's patrons; and be a welcoming space that serves as a place of pride and inspiration. Additional elements to be considered include a drive-up book drop/pick-up window; solar orientation for appropriate interior spaces;

development of outdoor rooms that are an extension of selected interior spaces; safe connection to off-site pedestrian and bicycle routes. Projected cost including professional fees, construction, equipment, and miscellaneous costs is \$5,955,000 over a 3-year period.

Discussion: support for work of committee and proposed space needs.

Concerns expressed regarding projected cost, communicating to the public that this is set rather than intention.

Motion to adopt the Kremmling Library Building Plan as presented.

Darcy Schlichting motion; Alan Walker 2nd

Discussion: concern that motion will show guarantee of space and cost which will be dependent upon site, design, and funds raised.

Motion withdrawn by Schlichting.

Motion to accept the Kremmling Library Program Plan representing our goals for the Kremmling Library project.

Mike Johnson motion; Sally Leclair 2nd

All approve

F. Grand County Library Foundation Kremmling Library Fund

Motion to approve the funds transfer of restricted funds from Grand County Library Foundation to Grand County Library District for the Kremmling Library Fund.

Mike Johnson motion; Alan Walker 2nd

All approve

G. Designated donation 3.13 Donations, Grants, & Gifts

Jim Sloan explained the designation of funds request from the will of John Dahle who passed away. The funds were originally designated specifically to be used at Fraser Valley Library. There has been discussion with the family to help them understand that funds are typically used for Grand County Library District needs. Funds will go through the Foundation and be distributed to the Library District. There are many projects that need to be completed at Fraser Valley Library, which this donation will support.

Motion to accept restricted funds from the John Dahle estate for Fraser Valley Library distributed to Grand County Library District through the Grand County Library Foundation.

Darcy Schlichting motion; Sally Leclair 2nd

All approve

H. Executive Session

Motion to enter executive session pursuant to section 24-6-402(4)(a) CRS, for the purpose of discussing a possible real estate acquisition with the Governing Board, executive director Polly Gallagher, and director of Finance Tara Thompson.

Sally Leclair motion; Mike Johnson 2nd

All approve

Opened at 8:05 p.m. Closed at 8:49 p.m. No action taken.

VII Action Items

None at this time

VIII Adjournment

Motion to adjourn the meeting at 8:49 p.m.

Darcy Schlichting motion; Mike Johnson 2nd

All approve