

Grand County Libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 19, 2025
5:30 PM

Location: Kremmling Library or Zoom
Meeting ID: 863 4751 3182
Passcode: gMNz7j

MINUTES

Trustees: Jeremy Krones, Jen Goertz, Darcy Schlichting, Alan Walker, Laura Jones, Jennifer Tibbetts, Erika Cohen

Staff: Mary Ann Degginger, Tara Thompson, Chris Newell, Emily Pedersen, Shelly Mathis

Public: Rob Cullin, Tallie Gray, Kaylene Loo

- I. Call to Order and Consideration of Trustee Absences
Meeting called to order by Jeremy Krones at 5:30 p.m.
All present
- II. Amendments to the Agenda
Item D – consent should read July in minutes
- III. Approval of the Agenda
Motion to approve the agenda as amended.
Darcy motion; Alan 2nd
All approve
- IV. Merit Bonus Recipients
 - A. Shelly Mathis was recognized for her outreach with the adult population in Kremmling, over and above to develop relationship with the community.
 - B. Tallie Gray recommended for assisting with coverage at Fraser Valley Library. Help with training and fill in whenever needed. Both received a letter and monetary award for their service.
- V. Consent Agenda:
 - A. July Regular Meeting Board Minutes
 - B. Correspondence
 - C. July Bank Reconciliation
 - D. July Budget to Actual and Balance Sheet*Motion to approve the consent agenda as presented.*
Alan motion; Darcy 2nd
All approve
- VI. Reports
 - A. Friends of the Grand County Library, Inc.
No report this month. Judy Smith is now the acting president. Gene T is no longer living in the county.
 - B. Grand County Library Foundation
Meeting held Aug. 19, 2025.
 - C. Public Comment

Rob Cullin was in attendance and spoke on behalf of ReThinking Libraries recognizing our Facilities Director, Matt Sutton. He worked hard to keep the facilities in great condition and was wonderful to work with. He appreciated his hard work and dedication to the organization.

VII. Business Items

A. Kremmling Library Update

A highlight of Kremmling Library work by Emily Pedersen, branch manager.

- Shelly is expanding adult programming in Kremmling, with a goal of offering one special adult program per month to engage new audiences.
- Recent programs included flower arranging, Medicare information sessions, and crafts, utilizing local resources.
- The Senior Lunch & Learn program received positive feedback and suggestions for future topics.
- Shelly also serves as the Homeschool Liaison for Grand County and is organizing a panel discussion for homeschooling families. Panelists will include library clerks Deborah Hast and Laura Luna, both former homeschool parents.
- Temporary Library Clerks are actively contributing to programming and customer service at the branch.
- Community outreach efforts continue to be strong, with positive relationships maintained with local schools.

B. Review by Executive Director of July GCLD Department Highlights & Statistics

Mary Ann Degginger presented the July executive summary.

- Land negotiations in Kremmling are ongoing; legal counsel is involved. The original proposal and donor remain active.
- The Summer Library Program concluded successfully with strong participation.
- The Job Analysis Committee meeting was postponed due to the Windy Gap fire. Appreciation was expressed to Tara for her efforts; the goal is to complete the work next month.
- A new website design is being considered for 2026.
- Two new full-time library clerks will be onboarding soon for Fraser Valley and Granby branches.
- Staff practiced the disaster management plan during the Windy Gap fire and conducted a debrief afterward.
- Facility projects are being triaged following the passing of Matt Sutton. Vendors have expressed appreciation for working with him.
- The HVAC project with Long is currently the largest facility priority; third-party support is being explored.

C. Michael's Audio has been contracted to work on the Granby Library technology package.

D. Acknowledgment and appreciation of Matt Sutton's service to GCLD

Jeremy Krones read a statement of condolence on behalf of the Board of Trustees.

Motion to approve the statement as written.

Jennifer motion; (there was no 2nd solicited); All approved

E. 2026 Budget Discussion and Reserve Allocations

- Tara Thompson led a discussion on the Library District's budget philosophy for 2026.
- Trustees were invited to consider preferred approaches for the upcoming budget cycle.
- The board discussed available options, with support expressed for continuing the zero-based budgeting model, which has served the organization well.
- Walker noted the district's conservative approach to revenue forecasting and proactive expense planning.
- The Finance Committee's efforts were acknowledged and appreciated.
- Finance Committee members were asked to begin drafting a budget for the Foundation.
- A request was made for a strategic plan to help guide future budget decisions.
- Reserve allocations will be reviewed and analyzed.
- Thompson presented proposed resolutions for the facility reserve and economic stabilization funds, effective beginning in 2026.

F. New Policy on Civil Rights and Immigration Status Compliance (SB25-276)

- Mary Ann Degginger met with the Policy Committee to review revised language addressing compliance with immigration status requirements.
- GCLD's current practices align with the law; however, a new standalone policy will be added to the manual.
- Legal counsel has reviewed the proposed policy.
- The policy must be formally adopted by September 1.

G. Meeting Calendar

1. September 16 at Granby Library
2. CALCON (Beaver Run) September 3-5
3. SDA Conference (Keystone) September 16-18
4. October 14 at Granby Library
5. November 18 at Granby Library

VIII. Action Items

A. Resolution 2025-08-02 Committing funds to Economic Stabilization Fund

Motion to approve

Jen motion; Darcy 2nd

All approve

B. Vote to approve addition of Civil Rights and Immigration Status

Compliance policy to policy manual

Motion to approve

Laura motion; Jen 2nd

All approve

- C. Vote to approve closure of library branches at the executive director's discretion to allow staff to attend memorial services of Matt Sutton. Services will be held on September 6 from 10 a.m. to 1 p.m. at Granby Library.

Motion to approve

Jen motion; Darcy 2nd

All approve

IX. Adjournment

Meeting adjourned at 6:33 p.m.