

Grand County libraries: linking people to boundless opportunities

GRAND COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES

Regular Meeting

Tuesday, July 16, 2019

5:30 PM

Fraser Valley Library

421 Norgren Rd, Fraser, CO 80442

Minutes

Trustee: Sally Leclair, Jim Sloan, Darcy Schlichting, Marcus Davis, Max Frazier, Bambi Statz, Kim Cameron

Staff: Polly Gallagher, Tara Thompson, Jeanette McQuade

Public: Marla Gall, Marilyn Hunter

- I. Call to Order and Consideration of Trustee Absences
Sally Leclair 5:30pm
Introduction of FVL staff
- II. Amendments to the Agenda
None at this time
- III. Approval of the Agenda
Motion to approve agenda for Tuesday, July 16 at this time.
Bambi Statz motion; Kim Cameron 2nd
All approve
- IV. Consent Agenda:
 - A. June 18 BoT Minutes
 - B. Finance –June Budget to Actuals and Balance Sheet
Motion to approve consent agenda as presented.
Max Frazier motion; Jim Sloan 2nd
All approve
- V. Reports
 - A. Friends of the Grand County Library, Inc.
Marla Gall: 4th of July book sale; all events contribute both to the funds of Friends – pop-up book sales steady income. Tops of Rockies grossed about \$12,000 but not finalized; question popped up during the event regarding extension of library hours. MOU in process for September meeting. Potential for 1 more fundraiser in the Fall. Juniper book sale in will take place July 26-28.
 - B. Grand County Library Foundation
6 month budget to actuals provided to Tara. Two contracts have been developed for IT maintenance and also image of Foundation. Grand County Gives prep meeting with Grand Foundation took place. Aug 19 at 9am meeting with Foundation/Friends in HSS at 9am.

- C. Public Comment
None at this time

VI. Information Items

- A. Review by Executive Director of June GCLD Department Highlights and Statistic.

Easements for lots 3 and 4 in Fraser have been transferred to town. Costs of filing were paid by Town. Grand County Health Plan has identified GCLD as an entity responsible for reducing social isolation. We'll contribute through increased sharing of program information and resources with additional collaborating agencies. Primary focus was putting Summer Reading Program into place. Sign up is underway and activities including Mad Science and jewelry making drawing crowds as well as Family Astronomy Night. Summer projects underway for Facilities. Library Resources is receiving more requests for TV series. Top circulation are Adult DVD and Fiction with Juvenile Easy Readers following. Lynda.com will need replacing as it will no longer be available to Marmot Libraries based on the restrictions LinkedIn (owner of Lynda.com) is requiring.

- B. Board Training:

- A. SDA Conference in Keystone, Sept 18-20
a. Currently no Trustees planning to attend
B. CALCon in Loveland, Sept 20-21
a. Bambi Statz, Sally Leclair, Marcus Davis (back up) expressed interest

- C. 6 Month Budget Review

Finance Director Tara Thompson presented the districts year to date financial review including disclaimers regarding the lack of full receipt of invoices through June as well as no receipt of Foundation projections. Financially compared to year to date 2018, we've collected less revenue, spent less for operations, and increased equity. Compared to Period Budget 2019, we've had an increase in fund balance, \$22,400 additional in revenue due to investment interest, \$152,700 less in expenses due to big projects slated for the second half of the year. Estimated year ending anticipates a greater net income than expected (increased income 1.2%, decrease expenses 3.4%).

Thompson then shared pie charts indicating which revenues and expenses fall into which operational categories. "Our focus is people and places, the majority of our expenditure base is in staff and facilities." The 2019 deficit budget was adopted in order to pay off a chunk of the facility debt by way of reserves.

GCLD is aligned with the adopted 2019 budget and no recommendation was made for budget amendments.

Marcus Davis– nice conversation to have, knowing who we are and making a plan for it. Such as contrast from previous years. Good to see us taking baby steps to becoming stable to then be able to move towards growth. Thanks to the Foundation & Friends for sustainable effort. Sally Leclair- It really is awesome to have the 6 month review that looks like this. There is a renewed energy.

Bambi Statz – Appreciate that we are building equity and using it with a plan.

D. 6 Month Strategic Plan Review

Polly Gallagher presented a summary of the progress on the 6 month strategic plan including library programs, projects, and statistics. Areas of success include arts, cultural, civic, early literacy, active older adults, and tech programming as well as educating public on various platforms and ways to make library more accessible. Areas to improve include expanding teen volunteer program to lead tech classes and identifying place for music engagement.

VII. Action Items

None at this time

VIII. Adjournment

Prior to adjournment – Max Frazier expressed the priority of family and schooling which has impacted her meeting attendance. She stated that it would be better for board if someone is fully engaged and intends to resign her position.

6:42pm meeting adjourned.

Marcus Davis motion; Max Frazier 2nd

All approve